

MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, KOLKATA - 700141

Phone: 033-2490-1502 / Telefax: 033-2490-8350

E-mail: maheshtalacollege@yahoo.com

www.maheshtalacollege.org



PROSPECTUS

2018-2019



Teacher-in-Charge

MISSION STATEMENT GOALS AND OBJECTIVES OF THE INSTITUTION

- ❖ *Spreading of collegiate education among the economically challenged and minority community students of the area.*
- ❖ *Introduction of modern subjects, job oriented subjects/ courses commensurate with needs of the day along with conventional subjects of study.*
- ❖ *Making students aware of modern subjects, arranging vocational training to make the students self-sufficient in life.*
- ❖ *Arranging proper and adequate academic and physical infrastructure for learning.*
- ❖ *Arranging financial assistance to economically challenged students.*
- ❖ *All round personality development of the students, developing their knowledge base and to creating social awareness among the students.*
- ❖ *Promotion of cultural activities among the students and organizing regular programmes to make the students aware about diverse cultural heritage of our country*
- ❖ *Promotion of sports and games activities among students.*
- ❖ *Arranging welfare measure for the students and staff.*
- ❖ *Setting up of an Art Gallery with two sections - one to be earmarked for established artists and the second for the students, staff and teachers of the college.*

MAHESHTALA COLLEGE

About the College : Maheshtala College is prominently located beside the Budge Budge Trunk Road, amidst soothing green surroundings. The college was established on 9th November, 1971 epitomising the cherished dreams and hard work of some visionaries of Behala, Maheshtala and Budge Budge. The objective was to impart quality collegiate education to the local students, who earlier had to travel a long way for higher education or discontinue it midway. Initially, the college held classes in nearby Sarengabad High School. The college received affiliation from the University of Calcutta for 3 year Degree and Pre-University course in Arts.

Overcoming stringent financial crisis, the college shifted to its present campus in 1979, with contributions made by local people, ranging from brick-kiln owners to factory workers, and the teachers of the college, who donated their honorarium for this noble cause. Since then, Maheshtala College has gone through several phases of development. In 1977-78, the College was granted affiliation to teach Commerce courses in Higher Secondary and Degree levels. In 1995, the college received affiliation to introduce Science courses in Higher Secondary and Degree levels, as well as Honours courses in Bengali.

Within a very short span, subjects such as Computer Science and Journalism were introduced as were Honours in almost all subjects in Humanities, in Accounting and Finance (Commerce), Mathematics and Computer Science (Science). At present, Maheshtala College is a full-fledged degree college, housed in two blocks amidst verdant surroundings. Imparting comprehensive education both within and outside curricular framework, ensuring holistic personality development of students in academically conducive ambiance unstilted commitment of all staff members, fully automated administrative network connecting all departments of the college and a young, enthusiastic student community -all contribute towards making the college a centre of academic eminence. With substantial financial assistance from Local MP, MLA, Zila Parishad, U.G.C. and the State Government, MAHESHTALA COLLEGE is confidently marching ahead towards fulfillment of its noble mission.

In 2004, the college has been accredited by the NAAC; re-accreditation process has also been initiated.

Location: The college is situated prominently on the Budge Budge Trunk Road. Nangi Rail station on Sealdah- Budge Budge Suburban Railway network is ten minutes away. The college well-connected by local and government bus transport upcoming Elevated Corridor project from Batanagar to Jinjira Bazar and extended Metro Railway project will positively facilitate connection to college in days to come

Governing Body of the College

Upto 6th JUNE 2019

Sri Dipak Kumar Chowdhuri

President

Prof. Shampa Dasgupta

Teacher-in Charge & Ex-Officio Secretary

Representative of Local Municipality- Ex-officio Member

Sri Dulal Das

Honourable M.L.A., Maheshtala & Chairman, Maheshtala Municipality

Dr. Dhurjati Prasad Sengupta

West Bengal Govt. Nominee

Calcutta University Nominee

Dr. Santanu Paul

Dr. Raju Mondal

Teacher Representatives

Dr. Suchandra Bhattacharya

Dr. Indrani Ghoshal

Dr. Rumpa Das

Prof. Ajijur Rahaman Mallick

Non-teaching Representatives

Mahiuddin Molla

Sri Supratip Dey

General Secretary of Students' Union Sri Moumita Ray is the Ex-Officio member

FACULTY MEMBERS

Teacher-in-Charge	Prof. Shampa Das Gupta	M.A., M.Phil.
Bengali	1) Dr. Suchandra Bhattacharya 2) Dr. Indrani Ghoshal 3) Dr. Monami Basu 4) Prof. Lipi Halder	M.A.,Ph.D M.A.,Ph.D M.A, M.Phil, Ph.D M.A
English	1) Dr. RumpaDas 2) Dr. Sanghamitra Ganguly	M.A.,Ph.D M.A, M.Phil, Ph.D
Sanskrit	1) Dr. Sarbani Chattopadhyay 2) Prof. Prasanta De 3) Prof. Dibyendu Chowdhury (guest) 4) Prof. Mithu Halder (guest)	M.A.,Ph.D M.A M.A M.A
Philosophy	1) Prof. Shampa Dasgupta 2) Prof. Malini Sen 3) Prof. Moutusi Majumdar	M.A, M.Phil M.A, M.Phil M.A, M.Phil
History	1) Prof. Amiya Sarkar 2) Prof. Prasanta Paul 3) Prof. Ankan Roy (guest) 4) Prof. Kishore Roy Sharkar (guest) Vacant – 1	M.A., B.Ed M.A., B.Ed M.A., M. Phil. M.A.
Geography	1) Dr. Deepa Bhattacharjee 2) Prof. Dipshikha Mutshuddi 3) Prof Sanjukta Ray 4) Prof. Tania Guha	M.Sc, Ph.D M.Sc M.Sc M.Sc
Economics	1) Prof. Subhasis De 2) Prof. Sanjok Lohar 3) Prof. Manas Mitra	M.Sc M.Sc. M.Sc.
Political Science	1) Prof. Sanjibita Mondal 2) Prof. Ranajit Das 2) Prof. Asis Naskar 4) Prof. Prosenjit Mondal(guest) 5) Prof. Chaitali Bhattacharya (guest)	M.A,M.Phil M.A,M.Phil M.A,M.Phil M.A. M.A.

Education	1) Prof. Rina Mukherjee 2) Prof. Sudeep Sarkar 3) Prof. Shalini Ghosh (guest)	M.A., B.Ed M.A , M.Phil M.A.
Journalism	1) Prof. Arghya Mukherjee Vacant – 1	M.A.
Physics	1) Dr. Arindam Basu	M.Sc, Ph.D
Chemistry	1) Dr. Kabita Mondal 2)Prof. Noor Alim Sk	M.Sc., Ph.D M.Sc
Mathematics	1) Prof. Ajijur Rahaman Mullick 2) Prof. Abhirup Pramanick (guest) 3) Prof. Pralay Dey (guest)	M.Sc M.Sc M.Sc
Computer Science	1) Prof. Satyajit De 2) Prof. Barun Biswas 3) Prof. Payel Rakshit 4) Prof. Sujata Roy 5) Prof. Shantanu Chakraborty (guest)	MCA, M.Sc, M. Tech, M.Phil B.Ed M.Sc. M.Sc. M.Tech PGDCA,MCP
Commerce	1) Prof. Tapas Kumar Das 2) Prof. Chumki Sarkar 3) Prof. Chandrani Chatterjee (guest) 4) Prof. Raja Dey (guest) Vacant – 1	M.Com M.Com, B.Ed, B.Lib M.Com M.Com
Librarian	1) Dipanwita Sarkar	M.A., M.Lib.

OFFICE & ADMINISTRATIVE STAFF

Vacant

Head cleark

Vacant

Accountant

Vacant	Clerk
Sri Anupdeb Bhattacharya, B.A	Cashier
Sri Ramiz Ahmed Mufti, M.A.	Library Clerk
Vacant	Clerk
Vacant	Typist
Vacant	Group 'D' – Bearer
Vacant	Group 'D'- Guard
Vacant	Group 'D' – Bearer
Vacant	Group 'D' – Bearer
Sri Suman Maitra	Group 'D' - Library Bearer
Mahiuddin Molla	Group 'D'- Guard
Vacant	Group 'D' - Lab. Attendant
Sri Sankar Barua	Group 'D' - Lab. Attendant
Sri Samaresh Pramanik	Group 'D' – Generator Operator/ Caretaker
Smt. Dola Mukherjee	Group 'D' - Lady Attendant
Sri Kartik Mal	Group 'D'
Sri Md. Rahimuddin,	Group 'D' - Lab. Attendant
Sri Supratip Dey	Group 'D' - Lab. Attendant
Sri Subir Mondal	Group 'D' - Lab. Attendant

ADMISSION:

- 1. REGULAR ADMISSION:** After publication of Higher Secondary Examination results, college issues notification regarding admission to different courses offered by the college. Forms for admission are available online.

Subject combinations and corresponding Fee structure in accordance to Calcutta University rules are as follows:

Maheshtala College
Subject Combination and Admission Fees
2018 -2019

SL.NO	Subject combination	Admission Fees	One Month Tuition	Bank Charges	Total at the time of Admission
BA General					
1	Bengali - Education - Philosophy	Rs.2,950.00	Rs.75.00	Rs.20.00	Rs.3,045.00
2	Bengali - Philosophy - Sanskrit	Rs.2,950.00	Rs.75.00	Rs.20.00	Rs.3,045.00
3	Bengali - Journalism - Pol. Science	Rs.4,315.00	Rs.50.00	Rs.20.00	Rs.4,385.00
4	Economics - History - Pol. Science	Rs.2,950.00	Rs.75.00	Rs.20.00	Rs.3,045.00
5	History – Education- Pol.Science	Rs.2,950.00	Rs.75.00	Rs.20.00	Rs.3,045.00
6	Education - History - Sanskrit	Rs.2,950.00	Rs.75.00	Rs.20.00	Rs.3,045.00
7	Geography - History - Pol. Science	Rs.4,275.00	Rs.50.00	Rs.20.00	Rs.4,345.00
8	English - Journalism - Pol. Science	Rs.4,315.00	Rs.50.00	Rs.20.00	Rs.4,385.00
9	History - Journalism - Pol. Science	Rs.4,315.00	Rs.50.00	Rs.20.00	Rs.4,385.00
10	History - Philosophy - Pol. Science	Rs.2,950.00	Rs.75.00	Rs.20.00	Rs.3,045.00
B. Com General					
11	Com_gen_1 - Comm_general - Comm_genl_2	Rs.3,035.00	Rs.60.00	Rs.20.00	Rs.3,115.00

SL.NO	Subject combination	Admission Fees	One Month Tuition	Bank Charges	Total at the time of Admission
B.Com Honours					
12	Accountancy(H) - Com_gen_1 - Comm_genl_2	Rs.3,035.00	Rs.85.00	Rs.20.00	Rs.3,140.00
B.Sc General					
13	Chemistry - Mathematics - Physics	Rs.3,235.00	Rs.85.00	Rs.20.00	Rs.3,340.00
B.Sc Honours					
14	Computer Science(H) - Mathematics - Physics	Rs.8,515.00	Rs.110.00	Rs.20.00	Rs.8,645.00
15	Economics(H) – Mathematics - Pol. Science	Rs.3,235.00	Rs.110.00	Rs.20.00	Rs.3,365.00
16	Economics(H) – Mathematics - Computer Science	Rs.4,275.00	Rs.110.00	Rs.20.00	Rs.4,405.00
17	Geography(H) - Economics - Education	Rs.4,275.00	Rs.110.00	Rs.20.00	Rs.4,405.00
18	Geography(H) - Economics - Pol. Science	Rs.4,275.00	Rs.110.00	Rs.20.00	Rs.4,405.00
19	Mathematics(H) - Chemistry - Physics	Rs.3,235.00	Rs.110.00	Rs.20.00	Rs.3,365.00
20	Mathematics(H) - Computer Science - Physics	Rs.4,275.00	Rs.110.00	Rs.20.00	Rs.4,405.00
B.A Honours					
21	Bengali(H) - Journalism - Pol. Science	Rs.3,775.00	Rs.75.00	Rs.20.00	Rs.3,870.00
22	Bengali(H) - Education - Philosophy	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
23	Education(H)- Philosophy-History	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00

24	Education(H)-History- Pol. Science	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
25	English(H) - Education - History	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
26	English(H) - Journalism - Pol. Science	Rs.3,775.00	Rs.75.00	Rs.20.00	Rs.3,870.00
27	History(H) – Bengali - Education	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
28	History(H) - Philosophy - Pol. Science	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
29	Philosophy(H) - Bengali - Education	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
30	Philosophy(H) - Education - Sanskrit	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
31	Pol. Science(H) - Economics - History	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
32	Pol. Science(H) - Education - History	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
33	Sanskrit(H) - Bengali - History	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00
34	Sanskrit(H) - Bengali - Philosophy	Rs.2,975.00	Rs.75.00	Rs.20.00	Rs.3,070.00

Certificate Courses Available for Study

Name of the Certificate Courses	Name of the Department	Admission Fees
Certificate Course on Basic Digital Literacy	Computer Science	Nil

On Cancellation of Admission, refund will be made for Library & Laboratory Caution Fee, C.U.

Sports Fees, & Admission Fee.

Reservation: In compliance to statutory rules, 22% of seats are reserved for SC candidates, 6% for ST candidates 10% for OBC - 'A' & 7% for OBC - 'B'. Admission is made strictly on the basis of merit On-line merit-lists for all streams; including honours and general are published. Documents required at the time of admission are 1. Original H. S. (or equivalent) with an attested photocopy. 2. Original Admit Card of Madhyamik (or equivalent) with an attested photocopy, for age verification. 3. Four copies of recent colour passport photograph, and a joint photo with parents/ guardians. 4. Migration Certificate in original for candidates from boards other than West Bengal Council of Higher Secondary Education, if necessary. 5. SC / ST / OBC Certificate. If Applicable, in original and an attested photocopy. All admission are provisional pending final verification of information furnished by candidate and his/her registration by Calcutta University.

2. **ADMISSION ON TRANSFER:** Admission on transfer in 1st Year or in 2nd Year can be taken provided 1. Seats are available, 2. Combinations of subjects are approved by college authority, 3. Candidate produces a valid Transfer Certificate and Registration Certificate of Calcutta University.
3. **ADMISSION TO 2nd & 3rd YEAR:** After completion of theoretical papers of Part I & Part II examination of Calcutta University, a student must enroll his name for next year classes provisionally 'on payment of prescribed fees. A regular student of the college declared successful in Part II examination must take formal admission in 3rd year within 15 days the publication of Part II result.



UNIVERSITY OF CALCUTTA

Gurupada Saren
Secretary,
Councils for Undergraduate Studies,
University of Calcutta.

Senate House
87/1, College Street
Kolkata-700073.
Phone: 2257-3376, 2241-0071-74
Website: www.caluniv.ac.in

Ref No: CUS/358(Cir.)/18

Date- 6th June, 2018

To
The Principals of all affiliated Colleges
for the B.A./B.Sc./B.Com./B.Mus.
Degree Courses of Studies under the University of Calcutta.

Sub: Revised Admission Schedule for U. G. Courses of studies (2018-2019)

Sir/Madam,


The undersigned is directed to inform you that in partial modification of the University Notification No. CUS/328/18, dt. 18.05.2018, the Admission Schedule for the U. G. Courses of Studies for the Academic session 2018-2019 has been revised as follows:

Publication of Merit List
Admission Starts

: within 20th June, 2018
: on and from 22nd June, 2018

Thanking you,

Yours faithfully,


Secretary
U.G. Councils



UNIVERSITY OF CALCUTTA

GURUPADA SAREN
SECRETARY
COUNCILS FOR UNDERGRADUATE STUDIES
UNIVERSITY OF CALCUTTA.

Ref. No. CUS/328/18

SENATE HOUSE
87/1, College Street, Kolkata-700073
Phone : 2257-3376, 2241-0071-74
E-mail : u.g.councilsc.u@gmail.com
Website : www.caluniv.ac.in
Dated the 18th May, 2018.

To
The Principals of all Affiliated Colleges
for the B.A./ B.Sc./ B.Com./ B.Mus.
Degree Courses of Studies under the University of Calcutta.

Sub: Admission Schedule and Academic Calendar for the U.G. Courses of Studies in the Academic Session 2018-2019.

Sir/Madam,

The undersigned is directed to forward you the **Admission schedule and Academic Calendar** (annexed) for the **B.A./ B.Sc./ B.Com./ B. Mus. (Honours/General/Major)** Courses of Studies for the **Academic Session 2018-2019** which is also available in the University Website (www.caluniv.ac.in).

The admission process to the **1st year (1st semester)** U.G. Courses of Studies shall start after publication of the result of H.S. (10+2) Examination, 2018, conducted by the West Bengal Council of Higher Secondary Education. Candidates who passed 10+2 Examination or its equivalent Examination are eligible to seek admission to the 1st year of the above-mentioned Courses of Studies provided he/she has also passed in English having full marks not being less than 100.

The students shall be admitted as per the following schedule subject to fulfillment of conditions as laid down in the University Notification No. **CSR/03/18** dated 07.5.2018 & **CSR/04/2018** dated 07.5.2018 for B.A./ B.Sc./B.Mus.(Honours/General) & B.A./B.Sc./B.Com.(Major) respectively and **CSR/26/2017** dated 26.5.2017 & **CSR/64/2017** dated 14.9.2017 for B.Com. (Honours/General) Courses of Studies.

Publication of Merit List	:	within 18th June, 2018
Admissions starts	:	on and from 20th June, 2018
Last date of Admission	:	6th July, 2018
Commencement of Classes	:	1st week of July, 2018
Last date of Change of Subject(s)/Course/ Stream	:	13th July, 2018
Last date of submission of Registration Form	:	6th August, 2018 (Without Late Fine) [To College by the Student: 31.07.18] 16th August, 2018 (With Late Fine) [To College by the Student: 10.08.18]

Colleges are requested to keep the students' strength for each subject within the intake capacity sanctioned by the University and follow the reservation policy of Govt. of West Bengal strictly.

Thanking you,

Annexure: As stated

Yours faithfully,

**Sd/-
Secretary**



UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A./ B.Sc./ B.Com. / B.Mus.(Honours /General / Major) Courses of Studies (under CBCS with Semester-wise Examinations) for the Academic Session 2018-2019

COURSE OF STUDIES	COMMENCEMENT OF CLASSES	FILLING UP OF FORM FOR UNIVERSITY EXAMINATION	INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE]	COMMENCEMENT OF EXAMINATIONS (TENTATIVE)		PUBLICATION OF RESULT (TENTATIVE)
				PRACTICAL/ TUTORIAL	THEORETICAL	
Semester-I	1 st week of July, 2018	November,2018	3 rd week November 2018	4 th week November, 2018	2 nd week December,2018	Within 45 days from the last date of Exam.
Semester-II	Within 7 days from the completion of 1 st semester exam.	May,2019	3 rd week May, 2019	4 th week May,2019	2 nd week June,2019	-Do-
Semester-III (For B.Com. H/G only)	Within 7 days from the completion of 2 nd semester exam.	November,2018	3 rd week November,2018	4 th week November,2018	2 nd week December,2018	--Do--
Semester-IV (For B.Com. H/G only)	Within 7 days from the completion of 3 rd semester exam.	May,2019	3 rd week May, 2019	2 nd week June,2019	--Do--

Sd/-
Secretary
Councils for U. G. Studies



UNIVERSITY OF CALCUTTA

Academic Calendar for the B.A./ B.Sc./B.Com. Courses of Studies (under 1+1+1 System of Examinations) for the Academic Session 2018-2019

Course of Studies	Commencement of Classes	Mid-term Exam	College Test	Result of College Test	Filling-up of Form for Univ. Exam.	Commencement of Examinations (Tentative)		Pub. of Result (Tentative)
						Theoretical	practical	
Part-I (Only for old candidates)	NA	NA	NA	NA	1 st week of April, 2019	B.Com. 3 rd week of June, 2019 (H+G) B.A./B.Sc. 4 th week of July, 2019 (H+G) B.A./B.Sc./B.Com. 4 th week of July, 2019 (Major)	BA/B.Sc. 2 nd week of August (H & Major)/ B.Com.(Major)	Within 90 days from the last date of Exam.
Part-II (In case of B.Com(H/G) : only for old candidates)	within 7 days from the completion of Part-I Exam.	October, 2018	1 st week of February, 2019	3 rd week of February, 2019	1 st week of March, 2019	B.Com. 4 th week of April, 2019 (H) 2 nd week of May, 2019 (G) B.A./B.Sc. 3 rd week of May, 2019 (H) 4 th week of May, 2019 (G) B.A./B.Sc./ B.Com. 3 rd week of May, 2019 (Major)	B.Com 4 th week of March (H+G) B.A./B.Sc. 4 th week of April (H. & Major)/ B.Com. (Major) B.A./B.Sc 4 th week of June, 2019 (G)	-Do-
Part-III	within 7 days from the completion of Part-II Exam.	October, 2018	1 st week of January, 2019	3 rd week of January, 2019	1 st week of February, 2019	B.A./B.Sc./B.Com. 1 st week of April (H & Major) 2 nd week of April, 2019 (G)	B.A./B.Sc./B.Com 1 st week of March (H & Major) 4 th week of March- (G)	Within June, 2019
Part-I & II Supplementary Examination, 2018					January, 2019	February, 2019	March, 2019	May, 2019

Sd/-
Secretary
Councils for U. G. Studies

Regulations relating to Admission and Examinations for the semester-wise Three Year B.A./B.Sc./ B.Mus. (Honours/ General) Courses of Studies under Choice Based Credit System (CBCS) conducted by the University of Calcutta.

- ❖ In exercise of the powers conferred by Section-54 of The Calcutta University Act 1979, the University of Calcutta hereby makes the following Regulations for Semester-wise **3 year B.A./B.Sc. / B.Mus. (Honours/General) Courses of Studies under CBCS, 2018.**
- ❖ These shall apply to every candidate pursuing the above Courses in this University.
- ❖ Notwithstanding anything contained in any other regulations or rules for the time being in force the study for the above Courses shall be guided by these Regulations effective from the Academic Session 2018-2019.

1. Title and Commencement

- 1.1 These Regulations shall be called **THE REGULATIONS FOR SEMESTER-WISE THREE YEAR B.A./B.Sc./B.Mus.(Honours/General) DEGREE PROGRAMMES UNDER CBCS (CHOICE BASEDCREDIT SYSTEM), UNIVERSITY OF CALCUTTA**
- 1.2 These Regulations shall come into force with effect from the academic session 2018-2019.

2. Duration of the Programme

The 3 year B.A./ B.Sc./B.Mus. (Honours/General) Programme shall be for a minimum duration of **six (6) consecutive semesters of six (6) months each, i.e., three (3) years.** The odd semester will start ordinarily in the month of **July** and the even semester in the month of **January** of every year.

A candidate pursuing a regular course of study for three-year semester-wise degree course shall have to clear all the semesters in all respects within a span of five years from the year of admission to the particular course and combination, failing which *enrolment of the candidate shall stand cancelled.*

3. Applicability of the Regulations

These regulations shall be applicable to:

- a) The students who are taking admission to the B.A./B.Sc./B.Mus. (Honours/General) Course from the academic session 2018-2019.
- b) The students who were admitted in earlier sessions but did not enroll for B.A./B.Sc./B.Mus. (Honours /General) Part I Examinations up to 2018.
- c) The students who were admitted in earlier sessions and enrolled for B.A./B.Sc./B.Mus. (Honours/General) Part I Examinations but did not appear in Part I Examinations up to 2018.
- d) The students who were admitted in earlier sessions and appeared in B.A./B.Sc./B.Mus.(Honours/General) Part I Examinations in 2018 or earlier shall continue to be guided by the existing Regulations of Annual System.

I - ADMISSION REGULATIONS

4(a) A candidate who has passed the Higher Secondary (10+2) or its equivalent Examination is eligible to seek admission to the 1st year of the 3 year (six semesters) B.A./B.Sc./B.Mus. (Honours/General) Course of Studies provided he/she has also passed in English having full marks not being less than 100 and fulfills the conditions as laid down in **Clauses 5,11, 12 and 13.**

Candidates who have passed the Higher Secondary (10+2) Vocational examination conducted by the West Bengal State Council of Vocational Education and Training shall be eligible to seek admission to the B.A. (General) 1st year Course of Studies taking the subjects under Humanities Division only.

However, no candidate shall be allowed admission after a lapse of more than 5 years from the year of passing the previous qualifying examination.

Explanation: The year of admission shall not be taken into account while calculating five years from the year of passing the previous qualifying Examination.

(b) Students who have passed the Higher Secondary (10+2) Examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) need not require to submit Migration Certificate for getting Registration under this University.

5 For the purpose of determining eligibility for admission to the B.A./B.Sc./B.Mus. (Honours/General) Courses, aggregate marks shall be calculated by adding the marks in top-four subjects in order of marks secured by a candidate. Marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. However, if the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

A candidate taking up Honours Course in a subject must have obtained :

i. A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination [in case of B.Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music, in the previous qualifying examination]

Or

ii. 55% marks in the subject or related subject at the previous qualifying examination [in case of B.Mus. (Hons.) 50% marks in the subject Music at the previous qualifying examination.]

Or

iii. 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied [in case of B.Mus. (Hons.) - 45% marks in the aggregate when the candidate has not studied the subject Music in the pre-qualifying examination. Candidates shall be admitted on the basis of the Admission Test to be conducted by the College Authority concerned.]

(b) Candidates belonging to Reserved Categories taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.

(c) **Reservation Policy for admission in three year (six semesters) degree courses of studies shall be guided by the West Bengal State Higher Educational Institutions (Reservation in Admission), Act, 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2014.**

Attendance

A student attending at least 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to fulfillment of other conditions laid down in the regulations.

A student attending at least 60% but less than 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfillment of other conditions laid down in the regulations.

A student attending less than 60% of the total number of classes* held shall not be allowed to appear at the concerned Semester Examinations and he /she has to pursue admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination.

**Such attendance will be calculated from the date of commencement of classes or the date of admission, whichever is later.*

Outline of Choice Based Credit System

Core Course (CC): A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

□ **Modalities of selecting CC by a student of Honours/ General programme shall be as follows:**

a) In case of B.A./B.Sc./B.Mus. Honours programme a student shall have to study 14 Core courses of the Honours Subject as specified for each of the 6 semesters.

b) In case of B.Sc. /B.Mus. General Programme a student shall have to study 4 Core Courses of each of the 3 chosen subjects as specified for each of the first 4 Semesters.

c) In case of B.A. General programme a student shall have to study 4 Core Courses of each of the 2 chosen subjects as specified for each of the first 4 Semesters. In addition 4 Core Courses to be studied; two courses each from two language subjects: **LCC1-** English & **LCC2-** MIL (Bengali/Hindi/Urdu)/Alternative English as specified for each of the last 4 semesters.

B) Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

i) Discipline Specific Elective (DSE) Course: Elective courses which may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. This course is to advance knowledge and skill in the core course domain.

Modalities of selecting DSE by a student of Honours/ General programme shall be as follows:

a) In case of B.A./B.Sc./B.Mus. Honours programme a student shall have to study 4 DSE courses strictly on the Honours subject. Such a student shall have to study the curriculum of DSE on the Honours subject concerned as specified for the relevant semester.

***Explanation:** Each Honours subject shall have two groups (A & B) of DSE papers. A student shall choose any one paper from each of Group A and Group B in fifth semester and sixth semester.*

b) In case of B.A. General programme, a student shall have to study 4 DSE courses strictly on 2 subjects, opted for pursuing Core Courses, taking exactly 2 courses from each subject. Such a student shall have to study the curriculum of DSE of the subject concerned as specified for the relevant semester, i.e., DSE-A in the 5th and DSE-B in 6th semester.

Explanation: Each General subject shall have two groups (A & B) of DSE papers. A student shall have to choose one paper from Group A of each of the two subjects in the fifth semester and one paper from Group B of each of the two subjects in the sixth semester.

c) In case of B.Sc. /B.Mus. General programme, a student shall have to study 6 DSE courses strictly on 3 subjects, opted for pursuing core courses, taking exactly two courses from each subject. Such a student shall have to study the curriculum of DSE of the subject concerned as specified for the relevant semester, i.e., DSE-A in the 5th and DSE-B in 6th semester.

Explanation: Each General subject shall have two groups (A & B) of DSE papers. A student shall have to choose one paper from Group A of each of the three subjects in fifth semester and one paper from Group B of each of the three subjects in sixth semester.

□ **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing/ exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.

ii) Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek wide exposure, is called Generic Elective.

Modalities of selecting GE by a student of Honours/ General programme shall be as follows:

a) In case of B.A./B.Sc./B.Mus. Honours programme, a student shall have to choose 4 Generic Elective papers strictly from 2 subjects of choice taking exactly two courses from each subject as specified for first 4 semesters.

b) In case of B.A. General programme, a student shall have to choose 2 Generic Elective papers strictly from one particular subject [which will be different from the core subjects including the Core Languages (LCC1 & LCC2)] as specified for the 1st and 2nd semester.

N.B.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and such electives may also be referred to as Generic Elective. [A Core Course (CC) of B.A./B.Sc. /B.Mus. General may be treated as Generic Elective for B.A./B.Sc./B.Mus. (Honours) and B.A. (General)].

C) Ability Enhancement Courses (AEC) : The Ability Enhancement Courses (AEC) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

Ability Enhancement Compulsory Courses (AECC) : AECC courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.

- i) AECC1: Communicative English / MIL (Bengali/Hindi/Urdu);
- ii) AECC2: Environmental Studies.

b) Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and are aimed at providing competencies, skills, etc.

Modalities of selecting SEC by a student of Honours/ General programme shall be as follows:

a) In case of B.A./B.Sc./B.Mus. Honours programme a student shall have to study 2 skill enhancement courses strictly on the Honours subjects. Such a student shall have to study the curriculum of SEC on the Honours subjects concerned as specified for the relevant semester, i.e., SEC-A in the 3rd semester and SEC-B in the 4th semester.

Explanation: Each Honours subject shall have two groups (A & B) of Skill Enhancing Course papers. An Honours student shall have to choose one paper from Group A in third semester and one paper from Group B in fourth semester.

b) In case of B.A. General programme, a student shall have to study 4 Skill Enhancement courses strictly on 2 subjects, opted for pursuing Core Courses, taking exactly 2 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

Explanation: Each General subject shall have two groups (A & B) of SEC papers. A student shall have to choose one paper from Group A of each of the two core subjects in the third and fifth semesters and one paper from Group B of each of the two core subjects in the fourth and the sixth semester.

c) In case of B.Sc/B.Mus. General programme, a student shall have to study 4 Skill Enhancement Courses strictly on 2 subjects out of the three, opted for pursuing core courses, taking exactly two courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

Explanation : Each General subject shall have two groups (A & B) of SEC papers. One paper from Group A of each of the two Core subjects to be chosen in the third and fifth semester; one paper from Group B of each of the two core subjects to be chosen in the fourth and sixth semester.

➤ **Practical/ Tutorial:** Every Core, Discipline Specific and Generic Elective Course shall have a Practical/ Tutorial component. Wherever there is a practical, there will be no Tutorial and vice versa.

Course Components	B.Sc		B.A.		B.Mus	
	Honours	General	Honours	General	Honours	General
Core Course (CC)	14	12*	14	8**	14	12*
Language Core Course (LCC)	0	0	0	4**	0	0
Generic Elective (GE)	4**	0	4**	2	4**	0
Discipline Specific Elective (DSE)	4	6*	4	4**	4	6*
Ability Enhancement Compulsory Course (AECC)	2	2	2	2	2	2
Skill Enhancement Elective Course (SEC)	2	4**	2	4**	2	4**
Total no. of courses	26	24	26	24	26	24

*Covering three subjects

* Covering two subjects

Credit Structure for B.A./ B.Sc. (Honours) Course

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Practical
Core Course (CC) (6)	14x4= 56	14x2=28	14x5=70	14x1=14
Generic Elective (GE) (6)	4x4=16	4x2=8	4x5=20	4x1=4
Discipline Specific Elective (DSE) (6)	4x4=16	4x2=8	4x5=20	4x1=4
Ability Enhancement Compulsory Course (AECC) (2)	2x2=4	0	2x2=4	0
Skill Enhancement Elective Course (SEC)(2)	2x2=4	0	2x2=4	0
Total Courses (Credits)	26(96)	22(44)	26(118)	22(22)

Total Courses= 48 (26TH+22P/TU)

Total Credits= 140 (96TH+44P) / (118TH+22 TU)

Credit Structure for B. Sc. (General) Courses

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Practical
Core Course (CC) (6)	12x4= 48	12x2=24	12x5=60	12x1=12
Discipline Specific Elective (DSE) (6)	6x4=24	6x2=12	6x5=30	6x1=6
Ability Enhancement Compulsory Course (AECC) (2)	2x2=4	0	2x2=4	0
Skill Enhancement Elective Course (SEC)(2)	4x2=8	0	4x2=8	0
Total Courses (Credits)	24(84)	18(36)	24(102)	18(18)

Total Courses= 42 (24TH+18P/TU) Total Credits= 120 (84TH+36P) / (102TH+18P)

Credit Structure for B.A. (General) Courses

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Practical
Core Course (CC) (6)	8x4=32	8x2=16	8x5=40	8x1=8
Language (LCC) (With Tutorial Only) (6)	4x5=20	4x1=4	4x5=20	4x1=4
Generic Elective (GE) (6)	2x4=8	2x2=4	2x5=10	2x1=2
Discipline Specific Elective (DSE) (6)	4x4=16	4x2=8	4x5=20	4x1=4
Ability Enhancement Compulsory Course (AECC) (2)	2x2=4	0	2x2=4	0
Skill Enhancement Elective Course (SEC)(2)	4x2=8	0	4x2=8	0
Total Courses (Credits)	24(88)	18(32)	24(102)	18(18)

Total Courses= 42 (24TH+18P/TU) Total Credits= 120 (88TH+32P) / (102TH+18TU)

Credit structure for B.Mus. (Honours / General)

Course Type & Credit		Number of Courses × Credit (Honours)		Number of Courses × Credit (General)	
		Theory	Practical	Theory	Practical
Core Course (CC) (6)		14x2=28	14x4=56	12x2=24	12x4=48
Generic Elective (GE) (6)		4x2=8	4x4=16	0	0
Discipline Specific Elective (DSE) (6)	(Practical based Paper) Or (Theory based Paper)	4x2=8 Or 4x4=16	4x4=16 Or 4x2=8	6x2=12 Or 6x4=24	6x4=24 Or 6x2=12
Ability Enhancement Compulsory Course (AECC) (2)		2x2=4	0	2x2=4	0
Skill Enhancement Elective Course (SEC)(2)		0	2x2=4		4x2=8
Total Courses (Credits)		24(48 or 56)	24(92 or 84)	20(40 or 52)	22(80 or 68)

Honours: Total courses= 48(24TH+24P) Total Credit=140(48 TH+92P)/ (56TH+84P)

General: Total courses= 42(20TH+22P) Total Credit=120(40TH+80P)/ (52TH+68P)

Semester Work-load

Each Semester : 15-18 weeks of academic work

Theory / Tutorial : 1 Credit = 1 hr./week

Practical : 1 Credit = 2 hrs./week

Semester-wise Courses for B.A./B.Sc. (Honours)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Course Components(CC)	2TH+2P/TU CC-1 & 2	2TH+2P/TU CC-3 & 4	3TH+3P/TU CC-5,6 & 7	3TH+3P/TU CC-8,9 & 10	2TH+2P/TU CC-11 &12	2TH+2P/TU CC-13 & 14
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2	1TH+1P/TU GE-3	1TH+1P/TU GE-4		
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A(1) B(1)	2TH+2P/TU DSE-A(2) B(2)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Elective Course (SEC)			1TH+0P/TU SEC-A(1)	1TH+0P/TU SEC-B(2)		
Total no. of courses and Marks	4 ×100 =400	4 ×100 =400	5 ×100 =500	5 ×100 =500	4 ×100 =400	4 ×100 =400
Total Credits	20	20	26	26	24	24

TH= Theory P= Practical TU=Tutorial

- ❖ CC/GE/ DSE: Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- ❖ GE: Covering two subjects with two courses each; any subject in any semester; CC of a different subject in General course is to be treated as GE for Honours Course
- ❖ DSE/SEC: Group (A & B) for specified semesters
- ❖ AECC/SEC: Each Course has 2 Credits
- ❖ AECC-1: Communicative English / MIL; AECC-2: Environmental Studies

Semester-wise Courses for B. Sc. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	3TH+3P/TU CC-1	3TH+3P/TU CC-2	3TH+3P/TU CC-3	3TH+3P/TU CC-4		
Discipline Specific Elective (DSE)					3TH+3P/TU DSE-A (1A+2A+3A)	3TH+3P/TU DSE-B (1B+2B+3B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Elective Course (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total no. of courses and Marks	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P= Practical TU=Tutorial

- ❖ CC/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- ❖ CC : 4 courses each from 3 subjects (one course from each subject under each semester)
- ❖ DSE : 2 courses each from 3 subjects (one course from each subject under each semester)
- ❖ AECC/SEC : Each Course has 2 credits
- ❖ AECC-1 : Communicative English/ MIL; AECC-2: Environmental Studies
- ❖ SEC: 4 courses; two courses each from two subjects
- ❖ DSE/SEC : Group (A & B) for specified semesters

Semester-wise Courses for B. A. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Course Components(CC)	2TH+2P/TU CC-1	2TH+2P/TU CC-2	3TH+3P/TU CC-3	3TH+3P/TU CC-4		
Language(LCC)			1TH+1TU LCC(1)	1TH+1TU LCC(1)	1TH+1TU LCC(2)	1TH+1TU LCC(2)
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2				
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A (1A+2A)	2TH+2P/TU DSE-B (1B+2B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Elective Course (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total no. of courses and Marks	4 ×100 =400	4 ×100 =400	4×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P=Practical TU= Tutorial

- ❖ CC/LCC/GE/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- ❖ CC : 4 courses each from 2 subjects (one course from each subject under each semester)
- ❖ LCC : LCC1-English courses; LCC2- MIL/Alternative English
- ❖ GE : Two courses from one subject different from core subjects including LCC
- ❖ DSE : 2 courses each from 2 subjects
- ❖ AECC/SEC : Each Course has 2 Credits
- ❖ AECC-1 : Communicative English/MIL, AECC-2 : Environmental Studies
- ❖ SEC : 4 courses; 2 courses each from two subjects
- ❖ DSE/SEC : Group (A & B) for specified semesters

Semester-wise Courses for B. Mus. (Honours)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Course Components(CC)	2TH+2P CC-1 & 2	2TH+2P CC-3 & 4	3TH+3P CC-5,6 & 7	3TH+3P CC-8,9 & 10	2TH+2P CC-11 &12	2TH+2P CC-13 & 14
Generic Elective (GE)	1TH+1P GE-1	1TH+1P GE-2	1TH+1P GE-3	1TH+1P GE-4		
Discipline Specific Elective (DSE)					2TH+2P DSE-A(1) B(1)	2TH+2P DSE-A(2) B(2)
Ability Enhancement Compulsory Course (AECC)	1TH+0P AECC-1	1TH+0P AECC-2				
Skill Enhancement Elective Course (SEC)			1TH+0P SEC-A(1)	1TH+0P SEC-B(2)		
Total no. of courses and Marks	4 ×100 =400	4 ×100 =400	5 ×100 =500	5 ×100 =500	4 ×100 =400	4 ×100 =400
Total Credits	20	20	26	26	24	24

TH= Theory P= Practical

- ❖ CC/GE/ DSE: Each Theory and Practical Course have 2 and 4 Credits respectively/ 4 and 2 Credits respectively
- ❖ GE: Covering two subjects with two courses each; any subject in any semester; CC of a different subject in General course is to be treated as GE for Honours Course
- ❖ DSE/SEC: Group (A & B) for specified semesters
- ❖ AECC/SEC: Each Course has 2 Credits
- ❖ AECC-1: Communicative English / MIL; AECC-2: Environmental Studies

Semester-wise Courses for B.Mus. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	3TH+3P CC-1	3TH+3P CC-2	3TH+3P CC-3	3TH+3P CC-4		
Discipline Specific Elective (DSE)					3TH+3P DSE-A (1A+2A+3A)	3TH+3P DSE-B (1B+2B+3B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P AECC-1	1TH+0P AECC-2				
Skill Enhancement Elective Course (SEC)			1TH+0P SEC-A	1TH+0P SEC-B	1TH+0P SEC-A	1TH+0P SEC-B
Total no. of courses and Marks	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P= Practical

- ❖ CC/DSE: Each Theory and Practical Course have 2 and 4 Credits respectively/ Each Theory and Practical Course have 4 and 2 Credits respectively
- ❖ CC: 4 courses each from 3 subjects (one course from each subject under each semester)
- ❖ DSE: 2 courses each from 3 subjects (one course from each subject under each semester)
- ❖ AECC/SEC: Each Course has 2 credits
- ❖ AECC-1: Communicative English/ MIL; AECC-2: Environmental Studies
- ❖ SEC: 4 courses; two courses each from two subjects
- ❖ DSE/SEC: Group (A & B) for specified semesters

List of subjects of the B.A. /B.Sc. (Honours/ General) courses offered under the University of Calcutta

Honours Subject	General Subject
1. English.	1. English.
2. Bengali	2. Bengali
3. Sanskrit	3. Sanskrit
4. Pali	4. Pali
5. Urdu	5. Urdu
6. Arabic	6. Arabic
7. Persian	7. Persian
8. Hindi	8. Hindi
9. .History, Ancient Indian & World History, Islamic History & Culture	9. .History, Ancient Indian & World History, Islamic History & Culture
10. Philosophy	10. Philosophy
11. Economics	11. Economics
12: Physics	12. Physics
13. Chemistry	13. Chemistry
14. Botany	14. Botany
15. Zoology	15. Zoology
16. Physiology	16. Physiology
17. Geology	17. Geology
18. Geography	18. Geography
19. Anthropology	19. Anthropology
20. Psychology	20. Psychology
21. Sociology	21. Sociology
22. Linguistics	22. Linguistics
23. Political Science	23. Political Science
24. Mathematics	24. Mathematics
25. Electronics	25. Electronics
26. Computer Science	26. Computer Science
27. Education	27. Education
28. Statistics	28. Statistics
29. Human Development	29. Human Development
30. Journalism & Mass Communication	30. Journalism & Mass Communication
31. Food & Nutrition	31. Food & Nutrition
32. Music	32. Music
33. Microbiology	33. Microbiology
34. Bio- Chemistry	34. Bio-Chemistry
35. Environmental Science	35. Environmental Science
36. Russian	36. Russian
	37. Defence Studies
	38. Film Studies
	39. Molecular Biology
	40. Physical Education
	41. Household Art
	42. French
	43. Oriya
	44. Social Science
	45. Human Rights

	46. Home Science Extension Education
	47. Women's Studies

A candidate is required to choose not more than one subject from any of the groups mentioned hereunder

GROUPS :

Group-I	Physics, Zoology, Education, Home Science Extension Education, Social Science, Film Studies, Physical Education, Human Rights, Russian, Women Studies
Group-II	Human Development, History, Ancient Indian and World History, Islamic History & Culture, Mathematics, Environmental Science
Group-III	Chemistry, Sociology, Defense Studies, Music, Household Art, Pali, Arabic, Persian, Sanskrit, Biochemistry
Group-IV	Botany, Economics, Food & Nutrition
Group-V	Geology, Political Science, Electronics
Group-VI	Geography, Molecular Biology, Psychology, Philosophy, Microbiology, Journalism & Mass Communication
Group-VII	Statistics, Physiology, English
Group-VIII	Anthropology, Computer Science, Bengali, Hindi, Urdu, Gujarati, French, Linguistics

A candidate shall be allowed to take up the subject(s) under heading "A" if he/she had passed the subject (s) under heading "B" at the previous qualifying examination

Sl.No	A	Sl.No.	B
1	Mathematics	1	Mathematics/Business Mathematics
2	Statistics	2	Statistics/ Business Mathematics/ Mathematics
3	Physics	3	Physics and Mathematics
4	Chemistry	4	Chemistry
5	Zoology	5	Zoology/ Biology/ Bio- Technology
6	Botany	6	Botany/ Biology/ Bio - Technology
7	Physiology	7	Physiology/ Biology/ Bio – Technology
8	Geology	8	Geology/ Geography/ Physics and Chemistry
9	Molecular Biology	9	Biology/ Bio- Technology and Chemistry/ Physics
10	Micro-Biology	10	Biology/ Bio- Technology and Chemistry/ Physics
11	Computer Science	11	Mathematics & any one of Physics/ Statistics/Computer Science
12	Electronics	12	Electronics/Physics and Mathematics
13	Commerce	13	Accountancy/ Business Economics including/ Business Mathematics/ Business Organisation & Management/ Mathematics/Economics/ Statistics/Commerce/Accounts / Business Studies/ Financial Accounting /Office Praticce and Secretarial/Elements of Cost Accountancy and Auditing/Book Keeping/ Business Mathematics/ Cost Accountancy and Principal of Management
14	Environmental Science	14	Chemistry

Special conditions for admission to the following Honours Courses

Economics : A Candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics at the H.S. Examination (10+2) conducted by the West Bengal Council of H.S. Education or its equivalent examination in Mathematics/ Business Mathematics.

Students who have passed Business Economics including Business Mathematics in H.S. (10+2) level from West Bengal Council of H.S. Education are also eligible for admission in the Honours Course in Economics. Candidates of Economics Honours have to take up Mathematics as one of the elective subjects.

Mathematics: A candidate shall be allowed to take up Honours in Mathematics if he/she has passed in Mathematics at the previous qualifying examination. A candidate who has passed in Business Mathematics is not eligible for admission to the Mathematics Honours Course.

Chemistry: A candidate shall be allowed to take up Honours in Chemistry if he/she has passed in Physics, Chemistry and Mathematics at the previous qualifying examination.

Biochemistry: A candidate shall be allowed to take up Honours in Biochemistry if he/she has passed in Physics, Chemistry, Mathematics and Biology/Bio-Technology at the previous qualifying examination.

**A candidate of B.Sc. (Honours) in Biochemistry shall have to semester-wise elective subjects as stated hereunder and inconformity with Grouping of Subjects:*

a. Any one of the subjects: Physics/Mathematics/Statistics

and

b. Any one of the subjects: Zoology/ Botany/ Microbiology/ Physiology/Molecular Biology.

Microbiology: A candidate shall be allowed to take up Honours in Microbiology if he/she has passed in Chemistry in the previous qualifying Examination.

** Subject combination for Microbiology: Chemistry and any one of the following subjects :
Mathematics/Physics/Computer Science/Botany/Zoology/Physiology.*

Physiology: A candidate shall be allowed to semester-wise Honours in Physiology if he/she has passed the subject Physiology/Biology/Bio-Technology and Chemistry in the previous qualifying examination. The subject Biology/Bio-Technology may be treated as the related subject.

Food and Nutrition : A candidate shall be allowed to semester-wise Honours in Food and Nutrition if he/she has passed in Chemistry at the previous qualifying examination and to take up Chemistry as one of the elective subjects.

Anthropology: A candidate shall not be allowed to semester-wise Anthropology along with Sociology.

Environmental Science: Candidates have to take up Chemistry as one of the elective subjects.

Computer Science: The combination of subjects for Computer Science Hons. Course shall be Mathematics as one of the General subjects and any one of the following subjects: either Physics or Statistics or Electronics.

Education: If the candidate has not studied Education as a subject in the previous qualifying examination then Psychology/ Philosophy/ Mathematics/ Sociology/ Economics/ Political Science / History/ Statistics/ Physics/ Chemistry/ Biology are treated as related subjects.

Philosophy: If the candidate has not studied Philosophy as a subject in the previous qualifying examination then Psychology/ Math/ Education/ Sociology/ Political Science be treated as related subjects.

Sociology: Candidates passed the previous qualifying examination (10+2) in Science/Humanities/Arts (except Commerce) stream with any subject will be allowed to get admission in Sociology (Honours).

Divisions of Honours and General subjects B.A. / B.Sc.

Humanities : History, English, Bengali, Ancient Indian & World History, Islamic History and Culture, Hindi, Urdu, Russian, Political Science, Sanskrit, Pali, Philosophy, Sociology, Education, Arabic, Persian, Journalism & Mass Communication, French, Gujarati, Music, Linguistics, Physical Education, Human Rights, Women Studies.

Science : Physics, Film Studies, Zoology, Chemistry, Botany, Psychology, Mathematics, Molecular Biology, Statistics, Microbiology, Anthropology, Geology, Geography, Physiology, Economics, Defence Studies, Computer Science, Electronics, Biochemistry, Physical Education, Environmental Science.

Home Science: Food and Nutrition, Household Art, Human Development, Social Science, Home Science Extension Education.

A candidate taking up Honours in B.A. Degree Course shall study

Honours in any one subject of the Humanities Division and any two other generic elective subjects taking at least one from the Humanities Division.

However, that other things remaining the same, a candidate may take up Honours Course in the B.A. in the following subjects without taking any generic elective subject from the Division of Science/Home Science.

- a) Mathematics, b) Geography, c) Anthropology, d) Psychology e) Economics, f) Statistics

A candidate taking up General Course of Studies for the B.A. Degree shall study

i) Any three subjects from the Humanities Division in addition to Language - English & MIL/Alternative English.

Or

ii) Any two subjects from the Humanities Division in addition to Language - English & MIL/Alternative English and any one from the Science Division /Home Science Division.

A candidate taking up Honours Course for B. Sc. Degree shall study

Honours in any one subject from the Division of Science/Home Science and any two other generic elective subjects taking at least one from the Science/ Home Science Division.

A Candidate taking up General Course for the B. Sc. Degree shall study

i) Any three subjects from the Science Division/Home Science Division.

Or

ii) Any two subjects from the Science/Home Science Division and any one subject from the Humanities Division.

Note: - For awarding B. Sc. Degree, subjects under the Home Science Division shall be treated as the subjects of Science Division.

Colleges shall not hold any elimination/qualifying test in the middle of the session for students admitted to the Honours Courses of Studies at the degree level.

II - EXAMINATION REGULATIONS

The 3 year B.A. /B.Sc. / B.Mus. (Honours and General) Course of Studies under CBCS shall consist of Six (6) Semesters (Semester-I, Semester-II, Semester-III, Semester-IV, Semester-V and Semester-VI).

End Semester Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in **December-January** and Semester-II, Semester-IV, Semester-VI in **June-July**.

End Semester Examinations will be held for 80% of the total marks in each paper and Internal Assessment shall be for 20% of the total marks of each paper/subject/module. 50% of the total marks assigned to Internal Assessment (i.e., 10 marks for a full paper of 100 or 5 marks for a Module of 50, as the case may be) will be assessed on the basis of Internal Examination and remaining 50% will be assessed based on the class attendance (6 marks for attending 60% or above but less than 75% of the number of lectures delivered; 8 marks for attending 75% or above but less than 90% of the number of lectures delivered; and 10 marks for attending 90% or above of lectures delivered and such attendance will be calculated from the date of commencement of classes or date of admission whichever is later).

The students are to be informed about the modalities of internal assessment well in advance.

End Semester Examinations Duration

Subjects	Marks	Duration
Theoretical papers (other than AECC)	100/50	4/2 hours
Theoretical papers (other than AECC)	65-80	3 hours
Practical papers/Tutorial	Up to 30	3hours maximum*
Practical papers/Tutorial	Above 30	5hours maximum*
AECC-1 (Com. Eng. /MIL) (MCQ pattern)	80	2 hours
AECC-2 (Env. Studies) Theoretical paper (MCQ pattern)	50	1 hour 30 minutes

****Actual duration of the Practical examination to be determined by the concerned Board of Studies and duly approved by the appropriate authorities.***

Question papers shall be set in English version only for the Honours papers of the following subjects

Physics, Chemistry, Mathematics, Botany, Zoology, Physiology, Computer Science, Biochemistry, Microbiology, Anthropology, Electronics, Statistics, Geology, Molecular Biology, Food & Nutrition, Geography and Psychology.

Medium of Answer

For examinations in subjects other than language-based ones candidates shall have the option of writing their answers in either Bengali or English unless instructed otherwise in respective question paper(s).

For examinations in language-based subjects (e.g., Bengali, Hindi, Urdu, English etc.) candidates shall have to write their answers in the respective language only.

An Examination shall be held always under the current syllabus

First semester classes for B.A. /B.Sc. / B.Mus. courses of studies shall commence ordinarily within thirty days from the date of publication of results of the H.S. Examination of the year conducted by the West Bengal Council of Higher Secondary Education. Classes for second semester to sixth semester shall commence ordinarily within seven days from the date of completion of lower semester examination of the year respectively (e.g. class of 2nd semester shall commence within seven days from the completion of 1st semester examination).

An affiliated College/Institution shall submit application forms in prescribed format duly filled in by the candidates intending to appear at the said examination(s) to the Controller of Examinations within the last date fixed by the University.

Admit Card for an examination shall not be issued to the college concerned in favour of a candidate unless his/her application is duly filled-up in all respects and particularly in regard to:

i) date of admission to the first semester class with current subject combination, ii) year of first appearance in the examination of the semester concerned and iii) year(s) of appearance (s) in the semester-I/semester-II/ and semester -III / semester-IV/ semester - V/ semester-VI Examinations as the case may be together with the results thereof and such other information as may be required from time to time and duly endorsed by the Principal testifying his/her a) good conduct, b) requisite attendance record in theoretical and practical/tutorial classes in each of the subjects in which he/she intends to appear and c) eligibility under this regulations for appearance at the concerned examination and in the said subject(s).

A candidate pursuing **Honours Course of Study** has to secure 30% marks (excluding the marks in Internal Assessment) separately in Theory and Practical/Tutorial part of each paper, wherever applicable, at the End Semester Examinations, and a minimum of 30% marks in each paper (including marks in Internal Assessment) in order to earn the corresponding credit of the concerned paper and a minimum of CGPA 4.000 (including Internal Assessment) taking all the papers of all the Semesters as a whole, i.e., all **CC, DSE, SEC, GE & AECC** papers, in order to get the Honours Degree.

If a candidate pursuing **Honours Course of Study** secures 30% marks (excluding the marks in Internal Assessment) separately in Theory and Practical/Tutorial part of each paper, wherever applicable, at the End Semester Examinations, and a minimum of 30% marks in each paper (including Internal Assessment), but fails to secure a minimum of CGPA 4.000 (including Internal Assessment) taking all the papers of all the Semesters as a whole, i.e., all **CC, DSE, SEC, GE & AECC** papers, will get the General Degree.

However, such candidate may re-appear at the 5th End Semester Examinations or 6th End Semester Examinations or both, when such examinations will be held next, within the stipulated period of five years in order to get a minimum of CGPA 4.000 and get the Honours Degree. In case, such examinee fails to obtain a minimum of CGPA 4.000, the previous status based on previous aggregate will be retained and such candidate will not be declared as having obtained General Degree again.

A candidate pursuing **General Course of Study** has to secure 30% marks (excluding the marks in Internal Assessment) separately in Theory and Practical/Tutorial part of each paper, wherever

applicable, at the End Semester Examinations and a minimum of 30% marks in each paper (including marks in Internal Assessment) in order to earn the corresponding credit of the concerned paper and to get the General Degree.

A candidate who is eligible to appear at any of the End Semester Examinations does not enrol or does not appear at the examinations or fails to secure pass marks in the paper(s) at the concerned examinations, as stated in **Clauses 19.1, 19.2, 19.3** above, as well as a candidate not eligible to appear at the end semester examination, as stated in **Clause 6**, will be allowed to attend the classes in the next higher semester, as applicable.

Internal Assessment has to be done in the semester in which a candidate becomes eligible to appear in the concerned End Semester Examination. The candidates remaining absent in the internal examination will be awarded zero (0) marks. Marks obtained in Internal Assessment (i.e., marks for attendance and marks of internal examination taken together) shall be retained for the entire duration of his/her enrolment.

If a candidate secures pass marks in Practical Paper(s)/ Module(s)/ Project Work/ Tutorial but fails to secure pass marks in Theoretical paper(s)/ module, the marks of Practical Paper(s)/ Module(s)/ Project Work/ Tutorial along with Internal Assessment shall be retained.

A candidate may appear at any higher End Semester Examination without appearing at lower End Semester Examinations subject to **Clause 6**.

A candidate may continue his/her course of study for the next higher Semester without appearing at the lower End Semester Examinations subject to **Clause 6**.

A candidate who fails to secure pass marks (as stated in **Clauses 19.1, 19.2, 19.3** above) in one or more papers of a semester may appear in those paper(s) when the concerned End Semester Examinations will be held next.

Re-examination/Review

Re-Examination/review is applicable only for Theoretical papers of different End Semester Examinations of 3 year B.A./B.Sc./B.Mus. Course of Studies. Re-examination/ review is not permissible for Internal Assessment, Practical & Tutorial Examinations and Project Work.

A candidate will be eligible to re-examine/review his/her script if he/she appears at the concerned Semester examination as a whole.

A student shall be allowed to apply for re-examination/ review of not more than 2(two) Theoretical papers/modules in each semester i.e. **CC, DSE, SEC and GE** for Honours Courses and **CC, DSE, SEC and GE (wherever applicable)** for General Courses, taken together, provided that he/she has scored qualifying marks, i.e., 30% in the remaining papers of that Semester.

In re-examination of papers for any End Semester Examinations of 3 year B.A./B.Sc./B.Mus. Courses, then marks awarded by the re-examiner in a paper will be taken as the marks obtained by the candidate in that paper. If on re-examination/review of a paper, the marks get enhanced by more than 15% or get reduced by more than by 5% than that awarded by the original examiner (the percentage is to be calculated on the basis of the full marks in that paper), the script of the paper shall be referred to a third examiner. Among the marks awarded by three examiners, i.e., original examiner, second examiner (re-examiner) and the third examiner, the average of the two closer marks obtained will be awarded, provided that such a final award does not result in lowering of the **grade point** obtained by the candidate prior to re-examination/review in which cases the original award be retained.

Cancellation of Examination

Candidate may apply through the Principal for cancellation of enrolment of the concerned end semester examination within fifteen working days from the date of completion of theory papers of the said examinations. Such option for cancellation of examination once exercised cannot be revoked.

Grace Marks

A candidate who fails to obtain pass mark (in terms of **Clauses 19.1, 19.2, 19.3**) in any paper(s) in any semester for shortage of one mark shall be awarded one grace mark in such paper(s).

Degree

If a candidate pursuing Honours Course of Study clears all the papers and secures a minimum of CGPA 4.000 will be declared as obtaining B.A./B.Sc./B.Mus. (Honours) Degree with his/her CGPA and corresponding Letter Grade (C+, B, B+, A, A+ or A++).

If a candidate pursuing Honours Course of Study clears all the papers and secures a minimum of CGPA 3.000 but less than 4.000 will be declared as obtaining B.A./B.Sc./B.Mus (General) Degree with his/her CGPA and corresponding Letter Grade (C).

If a candidate pursuing General Course of Study clears all the papers and secures a minimum of CGPA 3.000 will be declared as obtaining B.A./B.Sc./B.Mus (General) Degree with his/her CGPA and corresponding Letter Grade (C, C+, B, B+, A, A+ or A++).

A candidate, after successful completion of a three-year degree course B.A. / B.Sc. /B.Mus. (Honours/General) shall not be entitled to seek admission in any of the said courses of this University.

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

A 10-point grading system shall be followed for the purpose of Grade Point Calculation, as shown below.

Percentage of Marks	Grades	Numerical Grade Points
≥ 90% to 100%	A++	9.0 – 10
≥ 80% but < 90%	A+	8.0 – 8.9
≥ 70% but < 80%	A	7.0 – 7.9
≥ 60% but < 70%	B+	6.0 – 6.9
≥ 50% but < 60%	B	5.0 – 5.9
≥ 40% but < 50%	C+	4.0 – 4.9
≥ 30% but < 40%	C	3.0 – 3.9
< 30%	F	0
Absent	Ab	0

Numerical Grade Point shall not be calculated in respect of a failed paper

The multiplicative factors shall be 0.10 for all Grades for the purpose of calculating numerical Grade Point.

Example:

If the student secures P%, where $P \geq 30$ his/her grade point will be $[3.0 + \{(P - 30) \times 0.1\}]$ or simply $30 \times 0.10 = 3$

If a student scores 52% in a particular paper, his/her grade point for the paper will be $(3.00 + 0.1 \times 22) = 5.20$ or simply, $52 \times 0.10 = 5.2$

Semester Grade Point Average (SGPA)

The Semester Grade Point Average (SGPA) will be the weighted average of the numerical grade points obtained in all the papers of the given semester, where Weights refer to the to the concerned papers. If the Numerical Grade Points obtained by a student in different papers of a Semester are denoted by P_i and the credit of the corresponding papers are denoted by C_i , the SGPA will be $[\sum(P_i \times C_i) / \sum C_i]$ where $i=1$ to n , and $n=$ no. of papers in the Semester. The SGPA shall be shown in the mark sheet up to the third decimal point.

Cumulative Grade Point Average (CGPA)

Cumulative Grade Point Average (CGPA) over six semesters shall be the weighted average of the six SGPA's. $CGPA = (\sum(SGPA_j \times C_j) / \sum C_j)$ where $j = 1$ to 6 . CGPA shall be calculated and shown up to three decimal places. $SGPA_j$ is the SGPA of the j^{th} Semester ($j=1$ to 6) and C_j is the total credit of j^{th} Semester used for Grade Point Calculation.

The grade of the candidate on the basis of CGPA will be as follows:

CGPA	Letter Grade	Remarks
9.000 - 10.000	A++	Outstanding
8.000 - 8.999	A+	Excellent
7.000 - 7.999	A	Very Good
6.000 - 6.999	B+	Good
5.000 - 5.999	B	Average
4.000 - 4.999	C+	Fair
3.000 - 3.999	C	Satisfactory
0.000 - 2.999	F	Fail

Both SGPA and CGPA will be rounded off to the third place of the decimal and will be shown as such on the grade sheet. The grade sheet issued at the end of each semester shall include the total marks obtained in each paper / module as well as the SGPA, the total marks obtained in that semester and the credit earned in the semester concerned. The final grade sheet, on completion of six semesters, shall include the SGPA of six semesters, CGPA, Letter Grade, the marks obtained, total marks and the total Credits earned.

Some important Links:

- ❖ www.caluniv.ac.in
- ❖ www.cuexam.net
- ❖ www.cuexam.net/CURpt.aspx
- ❖ www.bphl.org
- ❖ www.higherednwb.net
- ❖ www.maheshthalcollege.org

General Information for the Students:

- 1) **Academic Session:** From July to June of every year (as prescribed by the University of Calcutta). Admission procedure starts after publication of H.S. results. (See Admission Procedure.)
- 2) **Working Hour:** From 10.00 a.m. to 5.00 p.m. with a recess of 15 minutes from 1.45 to 2.00 p.m. (subject to change according to need). College remains open for 6 days in a week from Monday to Saturday.
- 3) **Attendance:** A student has to be very regular in his/her attendance in the classes. Any student failing to attend less than 75% of the classes held will be debarred from appearing in the final examination as per University rules.

Required attendance is therefore 75% of the classes held in each subject.

- 4) **Examinations:** Regular tutorials along with Mid-term Tests and Selection Tests following Calcutta University norms are held. It is mandatory for all students to appear in all tests. Students resorting unfair means during any tests or will fully abstaining from examinations will forfeit their right to appear in University examinations.
- 5) **Dress:** Students are expected to be decently and properly dressed, maintaining decorum of the institution
- 6) **Identity Card:** At the time of admission every student will be provided with an Identity Card (I.D.Card) on payment of Rs.20/-. It is obligatory on the part of the students to carry the LD. Card with them inside the college premises & to show it on demand.
- 7) **Discipline and Cleanliness:** STRICT DISCIPLINE & CLEANLINESS OF COLLEGE PREMISES SHOULD BE MAINTAINED. LOITERING OR SMOKING IN THE CORRIDORS, DISTURBING CLASSES, HARMING COLLEGE PROPERTY, ENGAGING IN MISCONDUCT WITH FELLOW STUDENTS OR SHOWING DISRESPECT TO MEMBERS OF TEACHING AND NON-TEACHING STAFF ARE STRICTLY PROHIBITED. CHEWING GUM, PAAN MASALA, GUTKHA OR ANY TOBACCO BASED PRODUCT IS STRICTLY PROHIBITED IN THE CAMPUS. VOICING COMMENTS THAT MAY INCITE COMMUNAL UNREST, SHOWING DISRESPECT TO NATIONAL FLAG OR NATIONAL ANTHEM MAY ATTR. IT SEVERE PENALTY.
- 8) The College is under 24x7 CC TV surveillance.
- 9) **Anti- Ragging Committee:** The College has an Anti- Ragging Committee to ensure no student faces abuse, harassment or discriminatory behaviour. Offenders will face stringent action, including expulsion.
- 10) **Committee for Gender Equality and Justice:** The College has a Committee to sensitise students about gender issues, to promote gender equality and justice, and to educate students to fight gender discrimination in all walks of life.

- 11) Students should not use mobile phones in class rooms. If found, the sets will be forfeited and the guilty students punished.

Facilities offered to students:

1. **Library:** A well- equipped Central Library with Open Access System is available for use to all student of the college. Beside more than 13,000 books, students can also access academic journals, periodicals and important dailies. The students can avail Reading and Lending facilities by paying library fees and library deposit (refundable) at the time of admission that entitles them to a Reading and Lending Card respectively

Beside Central Library, all students of the college are also entitled to use of Departmental Library and Remedial Library, pertaining to all departments of the college. Students should maintain proper discipline and silence in library.

2. **Stipend / Fees Concession:** Scheduled Caste & Scheduled Tribe students are granted stipend by the S.C. & S. T. Welfare Department, Govt. of West Bengal. Maheshtala Municipality makes necessary application forms available to the College and eligible students can collect the same from college office within a notified date and also to submit filled up forms within a specified date. Students eligible for SC / ST stipend are advised to maintain regular contact with college office.

Concessions in Tuition Fees for general category (majority and minority community) students are granted by the college in deserving cases in the form of concession in tuition fees (half or full). Notification is issued by the college inviting application supported by documentary evidence regarding family income. Concession is granted on fulfillment of certain criteria, such as-

- ❖ Regular attendance in classes, according to Calcutta University Rules.
- ❖ Good and consistent academic performance
- ❖ Good conduct

Fees concession may also be accorded to deserving sports persons at the sole discretion of the Governing Body. Concession form Students' Aid Fund is also allowed in deserving cases.

3. **Cycle Stand:** A newly built spacious cycle stand in the campus has been provided for the students for keeping their cycles during college hours. However, the students should note that they have to keep their cycles or other vehicles at their own risk. The college authority shall not take any responsibility in case of any theft / damage of their vehicles
4. **Playground:** Local Diamond Club has a play ground behind Sudhir Chandra Bhandari Memorial Block. College uses the ground for Annual sports, athletic meets and tournaments and outdoor games.
- Gym facilities for students are also being organised, with aid from Department of Youth Welfare, Government of India.
5. **Computer Training:** College authority is making provision for compulsory computer training for

all enrolled students. All enrolled students will have to take compulsory computer training of one-year duration on payment of prescribed fees. If they like, they can opt for advanced courses offered by the college computer Centre.

6. **Excursion & Outing:** Individual departments organise excursion and educational tours for their students to various historical and interesting places, in addition to the Annual Excursion organised by the Student's Union.
7. **Ladies Hostel:** The College has a Ladies Hostel funded from assistance of the UGC.
8. **Canteen:** The College Canteen offers nutritious food at subsidized rates to students.
9. **Common Room :** Separate Common Rooms for Boys and girls are present. There are provisions for recreational activities in these common rooms.
10. **Students' Health Home:** The College is affiliated to the Students' Health Home at Moulali. Students can avail medical facilities and specialised treatment there.
- 11) **Laboratories:** The college has fine fully equipped Laboratories for the Departments of geography, Computer Science, Chemistry, Physics and Journalism.
 - a) Geography Laboratory is equipped with GIS facility, surveying instruments, Satellite imaging and aerial photographing equipments and other advanced equipments.
 - b) Computer Science Laboratory has several computers with modem configurations, Windows server, digital kits, microprocessor kits and modem software. Projects are displayed through LED TV s.
 - c) Chemistry Laboratory is equipped, in addition to basic equipments, with pH meter, distillation apparatus, Kipp's apparatus, Melting point bath, centrifuge and other equipments, in accordance to latest C.U. syllabus.
 - d) The Physics Laboratory is also well-equipped with latest apparatus.
 - e) The Journalism Laboratory has Sony PD 175 Professional Video camera, Nikon D90 DLSR camera with lens & accessories, latest video and photo-editing software, lights and other allied resources, as well latest journals to facilitate hands on training and development for students.
- 12) **Fire extinguisher arrangements:** For ensuring safety of all stakeholders in college premises, fire extinguishers have been installed at various points in the campus.
- 13) **FirstAid:** First aid facilities are available for all students, teaching and non-teaching staff.
- 14) **Digital teaching aids:** To incorporate Information of Communication Technology in classrooms, the college makes use of state-of-the-art technological equipments like Digital Visualizer, Digital Annotation Sensor Interactive Pen Display, Light Screen, Hand-held Projector and more. A digital classroom is also being arranged for familiarising students with latest educational technology.
- 15) **Remedial Classes:** Remedial classes for *SCI ST*/(non-creamy layer) and Minorities are held to ensure academic progress for all sections of students.
- 16) **Coaching Classes for Entry in Services:** Special coaching classes are held for Entry in Services for *SCI STI* OBC (non-creamy layer) and Minorities student to equip them for service sector.
- 17) **Equal Opportunity Centre for Disadvantaged Groups:** The Centre functions to ensure students belonging to SC, ST, OBC, Minorities and Physically- Challenged sections of their rights and privileges, government stipends and scholarships and other benefits,
UGC Network Resource Centre: Teaching staff of the college can avail internet facilities for the benefit of students, and prepare educational resources for them.

ACADEMIC AND CO-CURRICULAR ACTIVITIES:

- ❖ For better assimilation and understanding of studied subjects and to increase the capacity of the students to learn, departments organise debates, extempore, quiz, essay competitions.
- ❖ Departments regularly organise students' seminars and guest lecture sessions.
- ❖ Industry- Academic partnership has been established with some local Industries to expose the students to some real life experience. Students are taken to nearby factories for visit. Summer camps are also to be organised .
- ❖ Educational tours are organised .
- ❖ U.O.C. sponsored seminars and workshops involving eminent academicians, resource persons and experts, are held every year. These academic events serve as platforms of intellectuals exchange between resource persons and college faculty .
- ❖ Regular publications of departmental Wall Magazines contribute to the development of writing skills of students in their subjects of study .
- ❖ Maheshtala College Social and Educational Research Centre has been set up to encourage undergraduate research activities involving students and promote quality research. Pro- VC Academic of Calcutta University Prof. Suranjan Das is among other notable academicians like Prof. Pabitra Sarkar, Ex- VC R.B.U., Prof. Suipti Banerjee (CU), Prof. Hiranmoy Banerjee (JU) have agreed to be a part of the advisory board of this centre .
- ❖ College has successfully organised 4 UOC sponsored seminars between 2011 and 2012. In the first phase of X plan period, 4 UOC sponsored state level seminars/ workshops have been organised .
- ❖ Two UOC sponsored Minor Research Projects were completed during IX plan period. During X plan, 6 such Minor research proposals have already been approved by UOC. 3 projects completed & reports submitted.
- ❖ Indoor and Outdoor Game facilities are available in the college. A multigym facility, to be made available to students in near future out of equipments received from Department 01 Youth Welfare, Government of India.

VOCATIONAL AND JOB ORIENTED COURSES:

College has received financial assistance from UOC in XI plan period to open and start 2 Career Oriented Course (COS) : (a) Functional and Communicative English (b) Mass Communication & Journalism including Video Production. All the courses are divided into 6 semesters. First two semesters are Certificate courses, completion of next two semesters will lead to a Diploma Certificate and final two semesters will lead to Advanced Diploma Certificate

TEACHING LEARNING METHOD:

- Modular syllabus and academic calendar are prepared and distributed to the students.
- Regular lecture method of classroom is supplemented by occasional use of audio-visual system like VCR, TV, ORP, LCO Projector etc.
- Continuous monitoring of academic progress is made through class tests and periodic class Tests in addition to Annual Examination and Test Examination.
- The college has institutional membership of British Council Library & American Centre Library

in Kolkata. College subscribes to various journals, which are kept in the library for reference purpose.

COMPUTER FACILITIES :

Teachers and office staff use the computers extensively. Students can also avail computer facilities in library.

OTHER ACTIVITIES :

- Students and teachers are encouraged to participate in extension activities, which help to create social awareness and responsibility.
- Some department make survey of the locality and nearby villages at regular intervals .
- AIDS / HIV awareness programs are organized.
- Anti- superstition drive .
- Health Check-up Camp for students in collaboration with local branch of Indian Medical Association.

STUDENT'S UNION:

The College has a recognized Students' Union. The constitution of the union is non-political in nature. Students elect class representatives by an annual election conducted under the supervision of Principal. Principal is the ex-officio President of the Student's Union. The class representatives elect General Secretary of Student's Union, and he is the ex-officio member of Governing Body of the college. The union is responsible for bringing problems, if any, faced by the students to the notice of college authority, and to organise various socio cultural activities including Freshers' Welcome, Annual Sports, Blood Donation Camp, Debates, publications of Wall Magazine 'Anweshan' and other co-curricular activities

STUDENT'S UNION ACTIVITIES:

- | | |
|----------------------------------|------------------|
| 1. Annual Social | 6. Bhasha Dibas |
| 2. Nabin Baran Utsav (Freshers') | 7. Rakhi Bandhan |
| 3. Annual Sports | 8. Teacher's Day |
| 4. Football Tournament | 9. Milad-un-Nabi |
| 5. Saraswati Puja | 10. Excursion |

Academic Calendar from July 2018 to June 2019

1 st July	-- Birth & Death anniversary of Dr. Bidhan Ch Roy
2.7.2017	– College reopen after Summer Recess
1 st week of July, 2018	– Commencement of First semester classes
Within 7 days from the completion of 2 nd semester exam	-- Commencement of Semester-III (For B.Com. H/G only) semester classes
Last week of July, 2018	-- Commencement of 3 rd year classes
15.08.2018	– Independence Day
22.08.2018	– Id ud Zoha
13.7.2018	– C.U. last date of change of subject
3.9.2018	– Janmashtami
6.8.2018	– Last date of submission of Registration Form(without late fine)
16.8.2018	– Last date of submission of Registration Form(without fine)
5.9.2018	– Teachers' Day
1 st week of September	-- Fresher's Welcome
Within 7 days from the completion of Part-I Exam.	--Part-II (In case of B.Com (H/G): only for old candidates)
Within 7 days from the completion of Part-II Exam.	-- Part-III
17.9.2018	– Biswakarma Puja
21.9.2018	-- Muharram
2.10.2018	– Gandhi Jayanti
8.10.2018	--Mahalaya
Mid of October, 2018	– Mid-Term Test Part-II (In case of B.Com (H/G): only for old candidates)
Mid of October, 2018	– Mid-Term Test Part-III B.A./B.Sc.
15 th October -10 th November	– Puja Vacation
9.11.2018	– College Foundation Day
10.11.2018	– Milad un Nabi
November, 2018	--FILLING UP OF FORM FOR UNIVERSITY

EXAMINATION for 1st semester

November, 2018	-- FILLING UP OF FORM FOR UNIVERSITY EXAMINATION for Semester-III(For B.Com. H/G only)
3 rd week November, 2018	-- INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE] for 1st semester
3 rd week November, 2018	-- INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE] for Semester-III (For B.Com. H/G only)
4 th week November, 2018	-- COMMENCEMENT OF EXAMINATIONS (TENTATIVE) PRACTICAL/ TUTORIAL for 1st semester
4 th week November, 2018	-- COMMENCEMENT OF EXAMINATIONS (TENTATIVE) PRACTICAL/ TUTORIAL for Semester-III(For B.Com. H/G only)
21.11.2018	-- Fateh-Dowaz-Daham
23.11.2018	-- Guru Nanak's Birthday
1 st week of December	-- Parent teachers meeting
December 2 nd Week, 2018	-- College Social
2 nd week of December, 2018	-- COMMENCEMENT OF EXAMINATIONS (TENTATIVE) THEORITICAL For 1st semester
2 nd week of December, 2018	-- COMMENCEMENT OF EXAMINATIONS (TENTATIVE) THEORITICAL For Semester-III (For B.Com. H/G only)
Within 7 days from the completion of 1 st semester exam.	-- Commencement of 2nd semester classes
Within 7 days from the completion of 3 rd semester exam.	-- Commencement of Semester-Iv (For B.Com. H/G only) classes
25 th December to 31 st December	-- Winter Recess
1 st January, 2019	-- New Year's Day
January,2019	-- Filling-up of Form for Univ. Exam. Part-I & II Supplementary Examination, 2018

1 st week of January, 2019	-- College Test Part III
3 rd week of January, 2019	-- Result of College Test Part-III
January, 2019	-- College Sports
12.01.2019	-- Swami Vivekananda's Birthday
23.01.2019	-- Netaji's Birthday
24.01.2019	-- CU Foundation Day
26.01.2019	-- Maghotsab
26.01.2019	-- Republic Day
1 st week of February, 2019	-- Filling-up of Form for Univ. Exam. Part-III
February, 2019	-- Commencement of Examinations (Tentative) Theoretical Part-I & II Supplementary Examination, 2018
1 st week of February, 2019	-- College Test Part-II (In case of B.Com(H/G) : only for old candidates)
3 rd week of February,2019	-- Result of College Test Part-II (In case of B.Com(H/G) : only for old candidates)
March,2019	-- Commencement of Examinations (Tentative) Practical Part-I & II Supplementary Examination, 2018
1 st week of March,2019	-- Filling-up of Form for Univ. Exam. Part-II (In case of B.Com(H/G) : only for old candidates)
1 st week of March, 2019	-- Commencement of Examinations (Tentative)Practical Part-III B.A./ B.Sc./ B.Com. (H & Major)
4.03.2019	-- Shivratri
21 st & 22 nd March	-- Doljatra & Holi
4 th week of March	-- Commencement of Examinations (Tentative) Practical B.Com. (H+G) Part-II (In case of B.Com(H/G) : only for old candidates)
4 th week of March, 2019	-- Commencement of Examinations (Tentative)Practical Part-III B.A./ B.Sc./ B.Com. (G)
1 st week of April	-- Parent teachers meeting
1 st week of April, 2019	-- FILLING UP OF FORM FOR UNIVERSITY EXAMINATION for Part-I (Only for old candidates)

1 st week of April, 2019	--Commencement of Examinations (Tentative)Theoretical Part-III B.A./ B.Sc./ B.Com. (H & Major)
2 nd week of April, 2019	--Commencement of Examinations (Tentative)Theoretical Part-III B.A./ B.Sc./ B.Com. (G)
19.04.2019	– Good Friday
21.04.2019	– Easter Saturday
4 th week of April,2019	--Commencement of Examinations (Tentative) Theoretical B.Com. (H) Part-II (In case of B.Com(H/G) : only for old candidates
4 th week of April,2019	--Commencement of Examinations (Tentative) Practical B.A./ B.Sc./ (H. & Major)/ B.Com. (Major) Part-II (In case of B.Com(H/G) : only for old candidates
2 nd week of May,2019	--Commencement of Examinations (Tentative)Theoretical B.Com. (G) Part-II (In case of B.Com(H/G) : only for old candidate
15.04.2019	– Bengali New Year’s Day
1.05.2019	– May day
May, 2019	-- FILLING UP OF FORM FOR UNIVERSITY EXAMINATION for 2nd semester
May, 2019	-- FILLING UP OF FORM FOR UNIVERSITY EXAMINATION for Semester-Iv (For B.Com. H/G only)
9.5.2019	– Rabindra Jayanti
12.5.2019	– Buddha Purnima
3 rd week May, 2019	-- INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE] for 2nd semester
3 rd week May, 2019	-- INTERNAL ASSESSMENT (EXAMINATION) [BY THE COLLEGE] for Semester-Iv (For B.Com. H/G only)
3 rd week of May,2019	--Commencement of Examinations (Tentative)Theoretical B.A./B.Sc. (H) Part-II(In case of B.Com(H/G) : only for old candidates
3 rd week of May,2019	--Commencement of Examinations (Tentative)Theoretical

B.A./B.Sc./B.Com (Major) Part-II (In case of
B.Com(H/G) : only for old candidates

4th week of May,2019

--**Commencement of Examinations (Tentative)Theoretical
B.A./B.Sc. (G) Part-II** (In case of B.Com(H/G) : only for
old candidates

4th week May,2019

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) PRACTICAL/ TUTORIAL for 2nd
semester**

2nd week June,2019

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) THEORITICAL For 2nd semester**

4th & 5th June

– Id ul Fitr

2nd week June,2019

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) THEORITICAL for Semester-Iv** (For
B.Com. H/G only)

Within 7 days from
the completion
of 2nd semester exam

-- Commencement of Semester-III (For B.Com. H/G only)
semester classes

3rd week of June, 2019

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) THEORITICAL for B.Com. (H+G)
Part-I** (Only for old candidates)

15.06.2019

– Chaitra Sankranti

4th week of June,2019

--**Commencement of Examinations (Tentative)
Practical B.A./ B.Sc.(G) Part-II** (In case of
B.Com(H/G) : only for old candidates

4th week of July,2019

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) THEORITICAL
for Part-I B.A./B.Sc. (H+G)** (Only for old candidates)

4th week of July,2019

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) THEORITICAL for Part-I
B.A./B.Sc./B.Com. (Major)** (Only for old candidates)

2nd week of August

--**COMMENCEMENT OF EXAMINATIONS
(TENTATIVE) PRACTICAL for Part-I BA/B.Sc.
(H & Major)/ B.Com.(Major)** (Only for old candidates)

EXTRACT OF
N A AC REPORT ON THE INSTITUTIONAL ACCREDITATION OF
MAHESHTALA COLLEGE
Chandannagar, Maheshtala, West Bengal

Criterion II : Teaching, Learning and Evaluation

•.....•..... There is a fine blending of teaching, learning and evaluation in this college. Lecture method is supplemented by students' seminars, use of OHP and Power Point presentation, film shows, informative exhibitions, wall magazine and visit to places of interest. Six teachers have attended UGC Refresher courses and orientation programmes during the last two years, three have participated in National level and five in International level Seminars. The College has organized one State level and three UGC sponsored Seminars in different Departments.

In addition to self-assessment, students' feed back on teachers is also obtained through a formalized Feed back mechanism.

Criterion III : Research, Consultancy and Extension

..... Two Minor Research Projects with an outlay of Rs 70,000/- have been completed. Four Minor Research Projects with an outlay Rs. 3,30,000/- have been sanctioned by UGC. The Principal has recently been granted Rs. 1,00,000/- for a Minor Research Project on Environmental Pollution. Teachers in Bengali Department have done research in Bengali Literature and have written Books in Bengali Literature. Research culture may be stimulated and more teachers may be encouraged to undertake UGC/State/Central Government sponsored research projects. Governing body has set up a Research Cell with an initial amount of Rs. 48,000/- for research on local issues, and encouraging trend. This is also a unique feature of this College.

The College has some extension activities under the additional charge of a teacher for AIDS awareness and Blood Donation camps and Medical Camps. For such activities of 'the college collaborates with NGO's like Thought shop Foundation, Association of Voluntary Blood Donors, Gana Vijnan Chetana Parishad, and Indian Medical Association. The teachers of the college do take part in various extension activities along with students.

Criterion IV : Infrastructure and learning Resources

..... The College has reasonable infrastructure accommodating Administrative unit, Library, Lecture halls, Science laboratories, lavatories, etc, spread over a campus of 0.78 acres.

The College has facilities for indoor and outdoor games like Badminton, Volleyball, Football, Cricket, Table Tennis and Carrom. However the College does not have a Health Centre. The College arranges comprehensive Health check up of students in collaboration with the Rotary Club and The College is also a member of the Students' Health Home that provides health service to the students at a cheaper rate.

Criterion V: Student Support and Progression

..... The College publishes its updated prospectus annually, which gives information on

admission procedures, fee structure, library, examination and other facilities and amenities available in the institution. Almost all the teachers participate in the academic and personal counselling of students.

Criterion VI: Organization and Management

..... The College has a dynamic, committed Principal who looks after the day-today administration of the college being assisted by a host of committees appointed by the Governing Body. The Head of the Departments monitor the teaching programmes. Various Committees constituted*by the Principal look after academic, cultural, and extra-curricular activities. The management is participatory. The College; he has taken exemplary initiative to open Information Technology courses (Computer Centre), Journalism and Science Courses .

..... College has recently formed a Co-operative Society for advancing various loans to the staff. The Financial position is good. The Accounts are audited by Chartered Accountants. Updated Balance Sheets are maintained.