



MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD

KOLKATA-700139

Affiliated to University of Calcutta, Kolkata

Mobile No.: 033-24905010 / 7439501363 /6289482452

Key Indicator – 5.1

2018-2023

Criterion 5 - Student Support and Progression



www.maheshtalacollege.ac.in



maheshtalacollege@yahoo.com



MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700 139
E-mail : maheshtalacollege@yahoo.com / principal.maheshtalacollege@gmail.com
Call : 6289482452 (Office)
Website : www.maheshtalacollege.ac.in

5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

Proof related to Mechanisms for submission of online/offline students' grievances



DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700 141
E-mail : maheshtalacollege@yahoo.com / principal.maheshtalacollege@gmail.com
Call : 6289482452
Website : www.maheshtalacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

23-08-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 31-08-2022 from 1:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AD
23/8

Dr
23/8

Sanyal
23/8

G
23/8

B
23/8


(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 31-08-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that no grievance has registered with the GRC so far this academic session.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *[Signature]* 31/8/22
2. *[Signature]* 31/8/22
3. Chumki Sarkar
4. Sudeep Sarkar
5. Samresh Boraick
6. Soumyabrata Sarkar. (STUDENT MEMBER)

[Signature]
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

22-11-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 30-11-2022 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AB
22/11

G
22/11

22/11

Das
(PRINCIPAL)
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 30-11-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in no grievance has registered with the GRC.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1.

2. Aida Basu 30/11/22

3. Chumki Sarkar

4. Sudeep Sarkar

5. Samarsh Prasad

R Das
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

07-12-2022

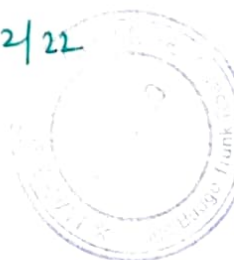
A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 07-12-2022 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten signatures and dates (7/12) in blue ink, including initials like 'HB', 'G', 'S', 'SD', and 'SM'.

Handwritten signature in blue ink with the date 7/12/22, followed by the printed text: (PRINCIPAL) Principal Maheshtala College





KNOWLEDGE IS POWER

MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 07-12-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1.

2. Aindan Das = 2/12/22

3. Chumli Sarkar

4. Sudeep Sarkar

5. Samarsh Bhowmik

6. Subiro Mondal

Das
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

14-12-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 14-12-2022 from 12:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten signatures and dates (14/12) in blue ink, including initials and full names, indicating attendance or approval.


(PRINCIPAL)
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 14-12-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been six (06) grievances registered with the GRC today (14-12-22) and four (04) grievances received earlier which also needs prompt action. Proper action has to been taken and the grievants' concerns be redressed. The Principal is briefed regarding the grievances.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1.

2. *Aishwarya = 14/12/22*

3. *Chumki Sarkar*

4. *Suddeep Sarkar*

5. *Samarach Beraick*

6. *Subir Mondal*

Das
Principal
Maheshtala College



KNOWLEDGE IS POWER

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GRIEVANCE REDRESSAL CELL

NOTICE

21-02-2023

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 21-02-2023 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AS
21/2

S
21/2
S
21/2

S
21/2

S
21/02

Das 21/2
(PRINCIPAL)
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 21-02-2023

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 21.2.23., 1. pm.
2. Anida B. = 21/2/23
3. Chumli Sarkar
4. Sudip Sarkar
5. Samash Barmack
6. Subir Mandal


Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

22-03-2023

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 22-03-2023 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AD
22/3
Dr
22/3
f
22/3
S
22/3
S
22/3


(PRINCIPAL)
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 22-03-2023

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been two (02) grievances registered with the GRC. Proper action has to been taken and the grievants' concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 22.3.23.
2. Anida Basu 22/3/23
3. Chumli Sarkar
4. Sudeep Sarkar
5. Samarash Bhowmik
6. Subir Mondal


Principal
Maheshtala College





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Grievance Redressal Cell

Notice

Date: 05/06/2023

This is for the information that a meeting of the Maheshtala College Grievance Redressal Cell will be held on 16/06/2023 at 2:30 pm at Principal's room. All members are requested to be present.

Agenda:

1. Reading and confirmation of previous meeting.
2. Reports of the Cell
3. Future plans
4. Misc.

Das
Principal
Maheshtala College
5/6/23

HB
5/6
Dr
5/6
Principal
5/6
Dr
5/6
Dr
5/6



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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 16-06-2023

1. Reading and Confirmation of minutes of previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there are 06 (six) grievances submitted to the GRC which need proper action. Details of those are also submitted to the Principal.

3. Future Plans

- (a) It is decided to put up a Google Form Link on the College website for submission of Grievance by various stakeholders.
- (b) It is decided that Monthly Internal Meeting to be held.
- (c) The Principal to be apprised of Monthly Report of the GRC.
- (d) The Student Member has been given the task to sensitize the students of the College about GRC and its activities.

4. Misc.

- (a) The Members agreed upon the aforementioned plans of the GRC.
- (b) The Student Member is told about the matters on which the Students can report to the GRC – such as, Teaching-Learning processes; Examination and Evaluation of Answer Scripts; University Registration, Mark Sheets, Admit Cards etc.; Infrastructure related; Laboratory related, College ambience related etc.

1. *DD* 16/6/23 2.38pm.

2. *Anil B* 16/6/23

3. *Chumli Sarkar*

4. *Suddeep Sarkar* 16/6/23

5. *Samarsh Prasad* 16.6.

6. *Soumyabrata Sarkar* (STUDENT MEMBER)

DD
Principal
Maheshtala College



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GRIEVANCE REDRESSAL CELL

Report on 16-06-2023

Sl. No.	Name of Grievant	Date of Grievance	Nature of Grievance in brief	Remarks
1	Afrin Parvin	23-03-2023	Change of gender in University Registration	Pending
2	Rojina Khatun	23-03-2023	Change of gender in University Registration	Pending
3	Alisha Khatun	08-05-2023	University Marksheet and Certificate not obtained	Pending
4	Biswajit Dhak	14-05-2023	University Certificate not obtained	Pending
5	Suhani Khatun	22-05-2023	Correction of hazy picture in Registration certificate	Pending
6	Farhina Sultana	26-05-2023	University Certificate not obtained	Pending

Anita B.
16/6/23
(CONVENER)

R. Das
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

03-07-2023

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 12-07-2023 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

2. Reading and Confirmation of the Previous meeting.
3. Report of the GRC:
4. Misc.

Handwritten notes and signatures on the left side of the page, including dates like 3/7, 3/9, and 3/10.

Handwritten signature of the Principal, dated 3.7.23, and the printed name 'Principal Maheshtala College'.





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 12-07-2023

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting held on 16-06-2023 is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

The GRC reported that no other Grievances have been submitted in written during past month. However, there were certain verbal complaints regarding fans and lights not working in a few classrooms, which were directed to the Campus Beautification & Maintenance cell and thereby resolved.

The GRC also submits the Annual Report of GRC for the Academic Session 2022-23 with the Principal.

3. Misc.

The Principal requested the Members to properly organize the grievances as and when received by the GRC. It was also decided to apprise the incoming 1st Year students about the Grievance Redressal Cell for which the Student Representative of the Cell is given the task of communicating this among the Students.

1. Das 12.7.23
2. Anil B. = 12/7/23
3. Chumli Sarkar
4. Sudeep Sarkar
5. Samarsh Pramaik
6. Soumyabrata Sarkar. (STUDENT MEMBER)


Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Report for Academic Session 2022-2023

There were twenty-two (20) grievances received in writing during the Academic Session 2022-2023.

First was by Himadri Sekhar Mitra, English Honours student, regarding hazy picture in the Registration Certificate. The application was forwarded to the concerned Department of the University and the problem redressed.

Secondly, there were ten (10) grievances recorded with the GRC regarding Registration Certificate correction with respect to gender change, father's name correction, picture correction etc. These were forwarded to the University for necessary action and was resolved.

Thirdly, Siddharta Das, B.A. General student, submitted a grievance regarding issuance of University Certificate and was promptly resolved.

Fourth, there were two (02) grievances by Bipul Sardar, B.A. General student, and Subrata Karan, B.A. General student, regarding non-receipt of University Certificate. They were issued the certificates and the grievance resolved.

Finally, there were six (06) grievances which are pending necessary action and has been briefed to the Principal.

The details of all the cases are attached with this report.


Principal
Maheshtala College


Aiden Das
12/7/23
(CONVENER)



MAHESHTALA COLLEGE

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Grievance fact sheet

Grievant Name	Himadri Sekhar Mitra
Address	Maheshtala
Department	English Honours 1 st Year
Date of Grievance	07.12.2022
Grievance in Brief	Correction of hazy photograph in Registration Certificate

Redressal

Redressal date	07.12.2022
Nature of Redressal	Certificate corrected and issued to the grievant by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



MAHESHTALA COLLEGE

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☎: 6289482452 (Office)

Website: www.maheshtalacollege.ac.in

To,

The Principal
Maheshtala College

Date:- 07.12.2022.

Sub:- Application for correction of photo in
Registration Certificate

Respected Madam,

With due respect I beg to inform you that, my name is ~~Hiradri~~ Hiradri Shekhar Mitra, I am a student of Maheshtala College, English Honours Department, 5th semester. I have a problem regarding my ~~Registration~~ Registration Certificate. My photo in that certificate is hazy.

Therefore, I kindly request you to please correct the photo in my Registration Certificate. I will ~~be~~ forever be grateful to you.

Thanking you,

Yours Faithfully,
Hiradri Shekhar
Mitra



R Das

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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To
The Registrar
University of Calcutta

Date:07.12.2022

Re: Photo Correction of Registration Certificate

Dear Sir,

Please find enclosed an application from Sri Himadri Sekhar Mitra, student of our college, bearing Registration number 562-1111-0045-20 for necessary corrections from your end, please.

His Photograph needs to be replaced and authenticated from your end.

I forward the application and documents for your kind consideration and necessary action at your earliest convenience.

Regards,

Dr Rumpa Das
Principal

Principal
Maheshtala College



Encl: a/a



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Grievance fact sheet

Grievant Name	HQM Elahi Baksh Molla
Address	Maheshtala
Department	B.A. General
Date of Grievance	31.07.2021
Grievance in Brief	Request for correction of Father's name in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Website: www.maheshtalacollege.ac.in

To Date
31/07/2021
The Principal of Maheshtala college
Kolkata-70014.

Sub - My father name correction

Sir
শ্রীমান এফতখারুল হাসান মল্লা - I EFTAKHARUL HASAN MOLLA
S/o. HQM ELAHI BAKSH MOLLA -
Roll - 182 562 - 22 - 0043.
Registration -
562 - 1114 - 0347 - 18.

শ্রীমান এফতখারুল হাসান মল্লা =

HQM, ELAHI BAKSH MOLLA - ✓

শ্রীমান এফতখারুল হাসান মল্লা - HQM ELAHI BAKSH MOLLA *

M. of Roll - 2202 - 562 - 1114 - 0347 - 18
শ্রীমান এফতখারুল হাসান মল্লা

এফতখারুল হাসান মল্লা
স্বাক্ষর

EFTAKHARUL HASAN MOLLA
Roll - 2202 - 562 - 1114 - 0347 - 18

Ph. 901200151
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139





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Grievance fact sheet

Grievant Name	Rijuan Hazra
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.12.2022
Grievance in Brief	Request for correction of hazy photograph in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University



RDas
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



MAHESHTALA COLLEGE

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Grievance fact sheet

Grievant Name	Jasmin Parvin
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.12.2022
Grievance in Brief	Request for correction of gender in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University




DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



Maheshtala
MAHESHTALA COLLEGE

BUDGE BUDGE BRUNK ROAD, MAHESHTALA, KOLKATA - 700139

E-mail: maheshtalacollege@yahoo.com, principal.maheshtalacollege@gmail.com

☎: 6289482452 (Office)

Website: www.maheshtalacollege.ac.in

for wa,
R Das
14/12/22

মাননীয়,

আপনার কাছে আমার বিবর্তিত নিবেদন যে, আমি
Jasmine Parvin, Sem 5th এর ছাত্রী, আমার নাম
Male log এ আমার কারণে আমার Roll NO-202562
- 22- 0008 এবং Reg NO- 562-1111-0177-20,

বর্তমানে আমার নাম Female log এ অন্তর্ভুক্ত
করা হবে আর আমার বর্তমান Roll NO - 202562-12-
0150, Reg NO - 562-1211-0177-20 university
স্বত্বক অন্তর্ভুক্ত করা হবে।

দায়কৃত, আমার Registration certificate এ
স্বাক্ষর উদ্বোধন করা হবে।

Date - 21/9/2022

Yours faithfully
Jasmine Parvin

Name - Jasmine Parvin



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



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Call : 6289482452
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Grievance fact sheet

Grievant Name	Amina Khatun
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.12.2022
Grievance in Brief	Request for correction of gender in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University




DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Principal's Room,

মাননীয় প্রধান শিক্ষিকা মহোদয়, আপনাত
নিকট আমার স্নাতক-স্নাতকোত্তর বিভাগে ১৫ নং আর্মি AMINA KHATUN
আপনাত College এর বি.এ. এর দ্বিতীয় বর্ষের ছাত্রী Roll
212562-22-0023, Reg No- 562-1111-0223-21
আমাত Reg. No এ Female এর পরিবর্তে Male
এসেছে।

অতএব আপনাত নিকট আমার বিদ্যমান
পাঠ্যক্রম হতে আপনি যদি উক্ত শিক্ষার্থীর উপস্থিতি নিশ্চিত করে
আপনাত যদি আমাত Reg. No হতে পূর্ণ GENDER এসেছে
স্বাক্ষরিত মা. স্বাক্ষরিত করে দেন তা হলে আমি চিবু ফুডস মাফিক

স্বাক্ষরিত
Amina Khatun



RDas
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Grievance fact sheet

Grievant Name	Tina Kayal
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.12.2022
Grievance in Brief	Request for correction of gender in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139

Registration dept
R Das
14/12/22

Principal Mam

মাননীয় প্রধান শিক্ষিকা মহাশয়া আপনাত নিজে
আমাত বিত্ত নিবেদন এই যে আমি TINA KAYAL
আপনাত College এত বিএ এত দ্বিতীয় বর্ষে এমসি
Roll 212562-22-0025, Reg No 562-1111-0233-
21 আমাত Reg No -এ Female এত পরিচিত Male
এসেছে।

অতএব আপনাত নিজে আমাত একান্ত
পারহান যে আপনি যদি উক্ত বিজ্ঞপ্তি উপর ভিত্তি করে
আপনি যদি আমাত Reg No এ হেডমেন GENDAR
এসেছে সনি এক সোবিন করে দেন তা হলে চিহ্ন কৃতক্ষ
থাকবে।

Tina kayal



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Call : 6289482452
Website : www.maheshtalacollege.ac.in

Grievance fact sheet

Grievant Name	Sonali Khatun
Address	Maheshtala
Department	B.A. General
Date of Grievance	23.06.2022
Grievance in Brief	Request for correction of gender in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Website: www.maheshtalacollege.ac.in

Forwarded to

Forwarded
to
CU Registration Dept.
for n/a,
Das
14/12/22



To,
The principal,
Maheshtala College,
Maheshtala,
24 Parganas. (S).

Subj: - connection
of the gender.

Sir,

আমরা তাঁর অন্তর্গত স্নাতক বিজ্ঞান বিভাগে
স্নাতক সোনালি খাতুন, ডা. SK. Samir
village - Jomalpur. P.S - Budge Budge,
Dist - 24 Parganas. (S). Ratkati- 700137.

স্নাতক অন্তর্গত স্নাতক
স্নাতক SONALI KHATUN.
Common year. B.A. class.
স্নাতক, স্নাতক অন্তর্গত
স্নাতক অন্তর্গত Registrar
Hon-2 স্নাতক স্নাতক
স্নাতক স্নাতক স্নাতক
MALE or FEMALE.
স্নাতক Registration No - 562-1111-
0270-21

স্নাতক অন্তর্গত স্নাতক
স্নাতক MALE or FEMALE স্নাতক
স্নাতক স্নাতক স্নাতক
স্নাতক

Sonali Khatun



- sonali Khatun Das

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139

১৩ - 23/6/22



MAHESHTALA COLLEGE

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Website : www.maheshtalacollege.ac.in

Grievance fact sheet

Grievant Name	Mumit Hasem Bapari
Address	Maheshtala
Department	B.A. General
Date of Grievance	26.05.2022
Grievance in Brief	Request for correction of Father's name in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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☎: 6289482452 (Office)

Website: www.maheshtalacollege.ac.in

Forwarded to
C.O. Registration section,
for necessary action
R Das
14/12/22

To

The Principal
Maheshtala College
Maheshtala, Kol-141.

Sub: Application for the correction of
name in Registration Certificate.

Respected Madam,

Most respectfully, I would like to
inform you that I am MUMIT HASEM BAPARI
S/o - ZAKIR HOSSIN BAPARI, studying in B.A
General first year with the Registration No. -
562-1111-0429-21 at your college. My father's
name in my Registration Certificate and Admit
is spelled wrongly as ZAKIR HOSSAIN BAPARI
which is incorrect. The correct spelling of
my father's name is ZAKIR HOSSIN BAPARI.

Therefore, I request you to kindly
look into the matter and correct the name on
the Registration Certificate and Admit card at the
earliest. I am attaching a copy of my Identity
proof for your kind attention.

Thanking you.

Date: 26/05/2022

9330559791



Yours faithfully,
R Das

MUMIT HASEM BAPARI
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Grievance fact sheet

Grievant Name	Suhana Parbin
Address	Maheshtala
Department	B.A. General
Date of Grievance	21.04.2022
Grievance in Brief	Request for correction of hazy photograph in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University




DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139

Application for photo upload to Registration card

MAHESHTALA COLLEGE

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☎: 6289482452 (Office)
Website: www.maheshatalacollege.ac.in

Submitted to
C.B. Registration section
for n/a.

Das
14/12/22

To Principal,

আমার স্ত্রীমার নামে, ১৯৭৭ সালে আমার
স্নাতক, আমার স্নাতকোত্তর স্নাতকোত্তর sem-11
History Honours - এ স্নাতক আমার নাম
আমার নামে আমার নামের জন্য আমার
Registration - এ Photo এর অন্তর্ভুক্ত
করণ, আমার Registration NO. 562-1211-0100-21
এবং. @U ROLL NO. ১১২৫৬২-১১-০০৫৪, আমার
নামে এই স্নাতক স্নাতক স্নাতক স্নাতক
এবং, আমার নামের নামে আমার নাম
স্বাক্ষর করছি।

স্বাক্ষর,
Suhana Parbin
21/4/2022
6291435799

Suhana Parbin



Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



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Call : 6289482452
Website : www.maheshtalacollege.ac.in

Grievance fact sheet

Grievant Name	Atika Sahana
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.12.2022
Grievance in Brief	Request for correction of hazy photograph in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139

Application for photo upload to Registration card.



MAHESHTALA COLLEGE

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Ph: 6280482162 (Office)

Website: www.maheshtalacollege.ac.in

Forwarded
Registration
section for
ma

R Das
14/12/22

To The Principal of Maheshtala College

Madam,

আমার বিশেষ নিবেদন এই যে আমি

আমি এক স্নাতক আমনার B.A Class এর

Second Semester হতে ছাত্রী। Collage এ

এই মাসের জন্য ভর্তি হয়ে Admit এ

আমার ছবি দেওয়া হয়েছে। এখন

Collage এ Registration Certificate হতে

মাসের জন্য Scan হতে এখন কাপাস করা

হবে। যে ছবি আমায় দেওয়া হবে

আমাকে আমাকে দেওয়া হবে হতে পারে।

অতএব আমায় যদি হয় হতে

এই বিষয়টি সঠিক সমাধান হতে দিন আমাকে

আমায় নিজে করে রাখুন।

শ্রী- Atika Sahana

Reg.No - 562-1215-0485-21

Atika Sahana



R Das

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



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Call : 6289482452
Website : www.maheshtalacollege.ac.in

Grievance fact sheet

Grievant Name	Rajashree Mondal
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.12.2022
Grievance in Brief	Request for correction of Father's name in Registration Certificate

Redressal

Redressal date	15.12.22
Nature of Redressal	Certificate corrected and issued to the grievant by the University




DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139

To



MAHESHTALA COLLEGE

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The Principal

Maheshtala college

KOLKATA - 700141

Sub: Requested for changing
Registration card.

Madam,

My name is Rajashree Mondal.
sem-II Sec-A, student Id-210006.
I have a problem my Registration card.
My father name is SUBRATA MONDAL.
But their mistake this SUBRAT MONDAL.
I request to change it as soon as possible.

Your respectfully
Rajashree Mondal

Ph Number: 7980155975
Reg. No - 562-1212-0298



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139

To

Date:-15/12/22

The Registrar

University of Calcutta

Kolkata-73

Sir,

I authorise Sri Subir Mondal , an employee of this college ,to submit papers regarding rectification of Registration Certificates of the Following students :

1. HQM Elahi Baksh Molla Roll No-182562-22-0043
Registration No-562-1114-0347-18
2. Jasmin Parvin Roll No-202562-12-0150
Registration No-562-1211-0177-20
3. Rajashree Mondal Roll No-212562-12-0215
Registration No.-562-1212-0298-21
4. Amina Khatun Roll no-212562-22-0023
Registration No.-562-1111-0223-21
5. Tina Kayal Roll No.212562-22-0025
Registration No.-562-1111-0233-21
6. Sonali khatun Roll No-212562-22-0044
Registration No.-562-1111-0270-21
7. Mumit Hossain Bapari Roll No-212562-22-0096
Registration No.-562-1111-0429-21
8. Suhana Parvin Roll no 212562-11-0058
Registration No.-562-1211-0100-21
9. Atika Sahana Roll No-212562-12-0237
Registration No.-562-1215-0485-21
10. Rijuhan Hazra Roll no-212562-12-01
Registration No.562-1211-0463-21

Looking forward to your kind and necessary action in this regard at your earliest convenience

Yours sincerely,



PRINCIPAL

MAHESHTALA COLLEGE

Principal
Maheshtala College



Subir Mondal

Signature of Subir Mondal

Attested by me,



Principal
Maheshtala College



MAHESHTALA COLLEGE

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Call : 6289482452
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Grievance fact sheet

Grievant Name	Siddharta Das
Address	Maheshtala
Department	B.A. General
Date of Grievance	21.02.2022
Grievance in Brief	Request for non-receipt of Graduation Certificate

Redressal

Redressal date	12.03.22
Nature of Redressal	Certificate collected from University and issued to the grievant by the College




DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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To
The Principal
Maheshtala College

R Das
21/2/23
Principal
Maheshtala College

Sub: B.A Part II (2+1) system Graduation
certificate & nequer

Mam,

My name is Siddhanta Das. I am staying at Batenagar. I was ~~has~~ completed B.A Part II (Three year general) examination year 2007 under (2+1) system. Name of the collage Maheshtala Collage and university name Calcutta University. My Roll no (516-622-0031), Registration no (080639), session of ~~2003-04~~ registration 2003-04.

Now the problem is i was visit Maheshtala Collage 5/12/2022 to collect my graduation certificate which i was not receive. So i talk to ~~to~~ the office but they told me ~~of~~ Calcutta Univencity was not send my Graduation certificate. Then i talk to the Univencity diploma section they told me Calcutta Univencity send my graduation certificate to my collage and ~~of~~ my collage was not return back my certificate to Calcutta Univencity and my collage was not show any details of not receiving certificate.

So this is the status write now. So mam i was feeling helpless and need your cooperation. I was also talk to you mam in this matter and you told me that you need 7 to 10 days time to foundout my certificate which is in your collage. My phone no is 9830437443, 6290693445. Please inform me if when you found findout my certificate.

Thanks and regards
Siddhanta Das *R Das*



21/2/2023

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



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Call : 6289482452
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Grievance fact sheet

Grievant Name	Bipul Sardar
Address	Maheshtala
Department	B.A. General
Date of Grievance	22-03-2023
Grievance in Brief	Request for Certificate regards to passing of examination in 2017.

Redressal

Redressal date	22-03-2023
Nature of Redressal	Certificate issued to the grievant.



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Website: www.maheshtalacollege.ac.in

To
The Principal
Maheshtala College

মাননীয় মহাশয়,
আমি গণপুল গরদার, মহেশতলা কলকাতায়
দুঃস্থ ছিলাম। গত ২০২৬ সালে পাঠ করি কিন্তু ডায়ালিসিস
২০১৭ পাঠ করলাম আমি আমার পাঠ করার সংস্কার এখনও
পাইনি।

আমার শ্রমের মত সংস্কার পাইবার ব্যবস্থা
করুন তখন আমার নিজস্ব চিকিৎসা মাফিক।

Phone -> 8274907212

Date -> 22-03-23

ব্রজ
বিনয়
Bipul Sanjay



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



MAHESHTALA COLLEGE

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Call : 6289482452
Website : www.maheshtalacollege.ac.in

Grievance fact sheet

Grievant Name	Subrata Karan
Address	Maheshtala
Department	B.A. General
Date of Grievance	23-03-2023
Grievance in Brief	Request for Certificate regards to passing of examination in 2017.

Redressal

Redressal date	23-03-2023
Nature of Redressal	Certificate issued to the grievant.



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700139
E-mail: maheshtalacollege@yahoo.com / principal.maheshtalacollege@gmail.com
☎: 6289482452 (Office)
Website: www.maheshtalacollege.ac.in

To
The Principal
Maheshtala College

সম্মত, আল্পি সুরভি বরন, মহেশতলা কলেজের ছাত্র চুম্বা
২০১৭ সালে আল্পি মাঝে মাঝে বরন পর সাধিত
এখনও আছে

এখন সম্মত আল্পি মাঝে এ বিশেষ ব্যবস্থা গ্রহন
করন তখন আল্পি মাঝে চিহ্নিত মাঝে

Date: 22/03/23

Mob: 8582992451

7998121038

স্বাক্ষরিত
বিশিষ্ট

Subrata Karan.



RDas

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

The Grievance Redressal Cell has been constituted to probe into the Student grievances. The Grievance Redressal Cell attempts to address genuine problems and complaints of various stakeholders – students, teachers and non-teaching staff. The Cell will deal with grievances received in writing about problems regarding academic and non-academic matters.

For any Grievances contact mail-id is grc@maheshtalacollege.ac.in

Grievance Redressal Cell Members:

Sl. No.	Name	Nominated as
1	Dr. Rumpa Das, Principal	Chairperson
2	Dr. Arindam Basu	Convener
3	Prof. Sudeep Sarkar	Member
4	Prof. Barun Biswas	Member
5	Prof. Chumki Sarkar	Member
6	Prof. Anupama Das	Member
7	Sri Samaresh Pramanik (Office)	Member
8	Soumyabrata Sarkar	Student Representative

Contact Person:

Dr. Arindam Basu
Assistant Professor, Dept. of Physics
Maheshtala College
P.O.- M Chandannagar, Kolkata
PIN- 700139
Phone: M- 9433119075
Email: arindambasu@hotmail.com

DR. RUMPA DAS
Principal
Maheshtala College
P.O.-Maheshtala, Chandannagar
West Bengal
Kolkata-700 141



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GRIEVANCE REDRESSAL CELL

NOTICE

25-09-2021

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 25-09-2021 from 1:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AD
25/9

Dr
25/9

Principal
25/9

Dr
25/9

Dr
25/9

Das 25/9
(PRINCIPAL)

Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 25-09-2021

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance. Further it is added that, another grievance is pending to be redressed and prompt action is needed.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 25/9/21
2. Aida B =
3. Chumki Sarkar
4. Sudeep Sarkar
5. Samarsh Bhowmik
6. Ansh (STUDENT MEMBER)


Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

NOTICE

01-12-2021

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 01-12-2021 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten notes in blue ink:
AS
1/12
AS
1/12
S. Das
1/12
S. Das
1/12


(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 01-12-2021

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

- 1.
2. Aind Basu - 1/12/21
3. Chumki Sarkar
4. Sudeep Sarkar
5. Samarsh Bhowick
6. Subir Mondal


Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

04-01-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 04-01-2022 from 1:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AB
4/1
4/1
4/1
4/1
4/1

R Das
(PRINCIPAL)
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 04-01-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

- 1.
2. Aishwarya = 4/1/22
3. Chumki Sarkar
4. Sudeep Sarkar
5. Anshu (STUDENT MEMBER)


Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

NOTICE

16-02-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 16-02-2022 from 1:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

VA
16/2
S
16/2
S
16/2
S
16/2
S
16/2


(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 16-02-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 16/2/22
2. Anil B. 16/2/22
3. Chumki Sarkar
4. Sudeep Sarkar
5. Samazash Benaick
6. Subir Mondal

Das
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

24-03-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 31-03-2022 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AS
24/3
&
24/3
S
24/3
RD 24/3


(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 31-03-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been no grievance registered with the GRC during the past month.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1.

2. Aninda Ghosh 31/3/22

3. Chumki Sarkar

4. Sudeep Sarkar

5. Samarshi Banerjee

R Das
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

NOTICE

06-05-2022

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 14-05-2022 from 1:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

JA
6/5
6/5
6/5
6/5
6/5
6/5


(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700 141
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Call : 6289482452
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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 14-05-2022

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in the current Academic Session (2021-22) there had been 06 (six) grievances registered with the GRC. Proper action have been taken and the grievants' concerns have been redressed. Details of those along with the Annual Report of the GRC for the Academic Session are also submitted to the Principal.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC. It was also decided to apprise the incoming 1st Year students about the Grievance Redressal Cell for which the Student Representative of the Cell is given the task of communicating this among the Students.

1.

2. Aishu B. 14/5/22

3. Chumki Sarkar

4. Sudeep Sarkar

5. Samarash Bhowmik

6. Soumyabrata Sarkar. (STUDENT MEMBER)


Principal
Maheshtala College





MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700 141
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GRIEVANCE REDRESSAL CELL

Report for Academic Session 2021-2022

There were six (06) grievances received in writing during the Academic Session 2021-2022.

First was by Tania Ghosh, English Honours student, about readmission under CBCS with change of course/combination. It was referred to the Councils for Undergraduate Studies, University of Calcutta for consideration. The UG Council considered the prayer and provided post-facto approval for continuation of study under CBCS to the student in the college.

Second was submitted by Srijita Nasrin, B.A. General student, regarding loss of Registration Certificate and reissue of the same. The matter was referred to the Councils for Undergraduate Studies, University of Calcutta for consideration. The UG Council considered the prayer and issued Duplicate Registration Certificate.

Third was by Md. Ashraful Zaman, B.A. General student, regarding request for correction of name. It was referred to the Controller of Examinations, University of Calcutta and was subsequently rectified.

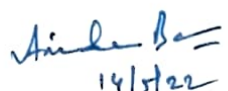
Fourth was by Sayan Adikary, B.Sc. General student, regarding Graduation Certificate after completion of the Degree examinations. College Office collected his Certificate and handed it over to him.

Fifth was by Md. Kaif Ali Laskar, B. Com. Honours student, regarding email ID correction. It was approved by the Principal and corrected accordingly.

Sixth was by Sutapa Naskar, B.A. General student, regarding issuance of University Certificate. It was provided by the College Office.

The details of all the cases are attached with this report.


Principal
Maheshtala College


14/5/22
(CONVENER)



MAHESHTALA COLLEGE

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Grievance fact sheet

Grievant Name	Tania Ghosh
Address	Maheshtala
Department	B.A. General 1 st Year
Date of Grievance	25.09.2021
Grievance in Brief	Request for fresh admission to 1 st Year B.A. General with subject combination change

Redressal

Redressal date	18.11.2021
Nature of Redressal	Approved by U.G. Council, Calcutta University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Forwarded for
necessary action to
Secretary, F.C. Arts, CU.



R Das
25/9/2021
Principal
MAHESHTALA COLLEGE

To,
The Secretary
Council For Under Graduate Studies
Calcutta University
87/1 College Street, Kol-700 073

Sub: Readmission Of U.G. Courses.

Respected Sir,

I Smt. Tania Ghosh, daughter
of Mr. Kartick Chandra Ghosh, admitted to
the B.Sc (Ist Sem) honours in Food & Nutrition
in C.U., Viharilal College, department of
Home Science in the session 2020-21, my
C.U. Registration no. is - 024-1211-0027-20
and Roll Number is - 203024-11-0018. Due to
my physical illness I could not complete
my Ist Sem exam. So now I decided to
enroll in the arts department (English Honours)
at my neighbouring Maheshtala College because
I think this course & travel both will be easy
for me. Your co-operation is most desirable
for me to continue my studies.

Therefore, my sincere request
to you is that you will cooperate with me
in the matter of re-admission.

Thanking You.

Yours faithfully,
Tania Ghosh

Date-



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



UNIVERSITY OF CALCUTTA

Gurupada Saren

Secretary,
Councils for Undergraduate Studies,
University of Calcutta

Senate House

87/1, College Street
Kolkata-700073
Phone 2257-3376, 2241-0071-74
Website www.caluniv.ac.in

Ref No. CS/ 28 /Adm 562

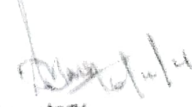
Date- 18/11/21

To
The Principal
Maheshtala College

Madam/Sir,

With reference to your recommendation, dated 25.09.2021 in favour of **Miss Tania Ghosh**, bearing C.U. Registration No.024-1211-0027-20, seeking permission for admission afresh to the **1st year B.A class with change of subject (s) under CBCS** in your College in the academic session 2021-2022. I am directed to inform you that in the circumstances stated above, the prayer of the candidate has been considered and granted, on cancellation of her previous enrolment and subject to follow the University Notification No. CSR/3/18 dated 07.05.18, if otherwise eligible.

Yours faithfully,


Secretary
U.G.Councils



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Grievance fact sheet

Grievant Name	Md. Ashrafal Zaman
Address	Maheshtala
Department	B.A. General 1 st Year
Date of Grievance	01.12.2021
Grievance in Brief	Correction in spelling of name in Registration Certificate

Redressal

Redressal date	01.12.2021
Nature of Redressal	Corrected and approved by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Website : www.maheshtalacollege.ac.in

ofc

Date: 01.12.2021

To
The Controller of Examinations
University of Calcutta

Sub: Request for Name Correction

Dear Sir/Madam,

Please find enclosed herewith to Request for Correction of Name of Md Ashraful Zaman in place of Md Ashraful Jaman, bearing Registration No 562-1111-0388-18.

Wrong – Md Ashraful Jaman

Right – Md Ashraful Zaman

Regards,

Das

DR RUMPA DAS

PRINCIPAL

MAHESHTALA COLLEGE



Principal
Maheshtala College

Encl: Documents of Md Ashraful Zaman



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Grievance fact sheet

Grievant Name	Sayan Adhikari
Address	Maheshtala
Department	B.Sc. General
Date of Grievance	04.01.2022
Grievance in Brief	Request for Graduation Certificate

Redressal

Redressal date	14.12.2022
Nature of Redressal	College collected the certificate from University and handed it over to the grievant



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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To
The Principal

Maheshtala College

Application for ~~graduation~~ ^{Part - II} ~~in his~~ ²⁰²⁰
College office

Certificate - 4/1/22

Sub:- To get Graduation Certificate

Respected Madam

I am a student of Maheshtala College. My Registration Number is 562-1121-0162-13. I had got Supplementary in ^{Part - II} Geography theory Paper in 2016. ~~Now~~ and I also had got Supplementary in Economics in 2016 (Part - II) and 2017 (Part III).

Now I have cleared all those supplementary papers in 2020. My hearty request to you that please help me to get Graduation Certificate from university.

Date:- 4/1/2022

Yours Obidient

Sayan Adhikary



R Das

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



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Grievance fact sheet

Grievant Name	Md. Kaif Ali Laskar
Address	Maheshtala
Department	B.Com Honours 1 st Semester
Date of Grievance	16.02.2022
Grievance in Brief	Correction of email-ID

Redressal

Redressal date	16-02-2022
Nature of Redressal	Approved by the Principal and corrected accordingly



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DR. RUMPA DAS
Principal
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মাননীয়,
প্রধান অধ্যক্ষ,
মহেশতলা কলেজ,

মাননীয় প্রধান অধ্যক্ষ,

আমি মহেশতলা কলেজ-এর ছাত্র।
আমার নাম মশঃ কাইফ আলি লস্কার আমি
1 sem - এর B.COM Honours - এর ছাত্র।
আমার Reg. No. 562-1111-0144-21,
আমার Roll No. 211562-21-0002.
আমার অভ্যুর্বিষ্ঠা হল আমার "ENROLMENT"
- Form" - এ Email ID দেওয়া হয়নি।
[আমার Email ID হল- mdkaifAliLaskar@
-gmail.com]। আমি অনুরোধ করছি
আপনার কাছে দয়া করে আমার
Email ID এর অন্তর্ভুক্তি জমাটান
করে দিন।

Your Faithfully

Approved

R Das

প্রধান অধ্যক্ষ দ্বারা

Date-

Mr. Kaif Ali Laskar

ছাত্র-এর স্বাক্ষর

Date- 16/02/2022

Ph.No. - 9330248751



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700 141
E-mail : maheshtalacollege@yahoo.com / principal.maheshtalacollege@gmail.com
Call : 6289482452
Website : www.maheshtalacollege.ac.in

Grievance fact sheet

Grievant Name	Srijita Nasrin
Address	Nodakhali
Department	B.A. General
Date of Grievance	19.02.2022
Grievance in Brief	Re-issue of duplicate University Registration Card

Redressal

Redressal date	20.11.22
Nature of Redressal	University reissued the duplicate Registration Card and was handed over to the student



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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FOR DUPLICATION REG CARD

Website: www.maheshtalacollege.ac.in

Copy submit to 20/08/22 September

To the Principal
Maheshtala College

Respected

Madam.

আমনার নিকট আমার বিলাত নিবেদন করে যে, আমি Srijita
NaSrin D/o SK Sirajul Islam, vill + P.O - Chakashipur
P.S - Nodakhali, Dist - S 24 Pgs, Pin - 743318.

অর্থাৎ,

আমি University of Calcutta - এর Maheshtala
Maheshtala College এর 2018-2021 শিক্ষাবর্ষের
ছাত্রী, আমার Reg No - 561-1211-0366-14, Reg
Card দি খাওয়ার সাথে কোন প্রমাণ প্রায় 19/08/21
তারিখে, আমি Diamond Harbour Police District
P.S - Nodakhali. শানার Complaint NO - 282,
Diny করে - এই সুপ্রতি যদি আমার পড়াশুনা
ক্রমে নিয়মিত খাওয়ার জন্য Duplicate Reg Card
Copy সুবস্থা করে দেন, আমি চির কৃতজ্ঞ হই।

Complete Total Proceeds
& Candidate collect in her
Duplicate Reg. card
20/11/2022

স্বাক্ষর

Srijita Nasrin

19.2.22



RDas

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139



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Grievance fact sheet

Grievant Name	Sutapa Naskar
Address	Maheshtala
Department	B.A. General
Date of Grievance	14.05.2022
Grievance in Brief	Graduation Certificate not obtained

Redressal

Redressal date	23.05.2022
Nature of Redressal	Certificate collected by College and handed over to the grievant



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Principal
Maheshtala College
Kolkata-7000139

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Phone: 6289482452 (Office)
Website: www.maheshtalacollege.ac.in



স্বাক্ষর,

প্রশাসনিক কর্মসূচী

সহকারী কলেজ,

পাঃ - 6 অক্ষয়বাজার (কোলা - 900282),

বিশেষ :- প্রাক্তন অধিকারীদের জন্য

সহকারী,

আপনার কাছে আন্তর্জাতিক নিয়োগ এর পত্র
সুভদ্রাচন্দ্র, আপনার কলেজ B.A General,
হাজী, ID.No - 150350, Registration No -
562-1221-0617-15,

আপনার কলেজ 2015 সালে প্রথম ডিগ্রি,
প্রথম বর্ষ 2016 সালে, দ্বিতীয় বর্ষ 2017 সালে এও.
তৃতীয় বর্ষ 2018 সালে পূর্ণ করে, প্রথম, দ্বিতীয়
এও. তৃতীয় বর্ষ আন্তর্জাতিক বিশ্ববিদ্যালয়ে অধ্যয়ন
সমাপ্ত করে এবং কলেজ (কেন্দ্রীয়) অধ্যয়ন করে,
স্বাক্ষর, পুনরায় আন্তর্জাতিক বিশ্ববিদ্যালয়
স্বাক্ষর দিয়ে এও. বিশ্ববিদ্যালয়ে 2021 সালে
আসন্ন পাঠ করে, কিন্তু 2021 সালে মহিলার
(কেন্দ্রীয়) আন্তর্জাতিক, দুই দিনের মধ্যে Certificate
পাঠান এবং,

আপনার কাছে আন্তর্জাতিক, আপনাকে
যদি আন্তর্জাতিক আন্তর্জাতিক (প্রাক্তন)
আন্তর্জাতিক প্রদানের সফল করে, আন্তর্জাতিক
আপনার কাছে স্বাক্ষর করে,

স্বাক্ষর -



DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-700139

Sutapa Nasikar

14.5.2022



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GRIEVANCE REDRESSAL CELL

NOTICE

18-03-2021

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 18-03-2021 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten signature and date: 18/3

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Handwritten signature and date: 18/3

Handwritten signature: Das
(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 18-03-2021

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

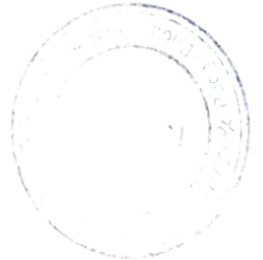
It is reported to The Principal that one (01) grievance has been registered with the GRC. The details regarding the grievance is brought to notice of the Principal for prompt action.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 18.3.2021
2. Anish Das 18/3/21
3. Chumli Sarkar
4. Sudeep Sarkar
5. Subir Mondal
6. Samarsh Boraick


Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

07-05-2021

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 13-05-2021 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten signatures and dates (7/5) on the left side of the page.

Handwritten signature of the Principal and a circular official stamp of Maheshtala College.



MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 13-05-2021

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in the past two (02) months no grievance has registered with the GRC. Further it is reported that the grievance received in March, this year, has been promptly resolved by the University and the student has been informed accordingly.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das
2. Anil B = 13/5/21
3. Chumki Sarkar 13.5.2021
4. Sudeep Sarkar
5. Swain Mondal
6. Samarth Bhowmik





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GRIEVANCE REDRESSAL CELL

NOTICE

16-07-2021

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 16-07-2021 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten notes in blue ink:
16/7
16/7
16/7/21
16/7
16/7

Handwritten signature and date: 16.7.21
Printed text: (PRINCIPAL) Principal Maheshtala College
Circular stamp: MAHESHTALA COLLEGE, BUDGE BUDGE TRUNK ROAD, KOLKATA - 700 141



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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 16-07-2021

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *[Signature]* 16/7/21
2. *Amita B.* 16/7/21
3. *Chumki Sarkar*
4. *Sudeep Sarkar* 16/7/21
5. *Sulair Mandal*
6. *Samarash Banerjee* 16.7.2021.

[Signature]
Principal
Maheshtala College





KNOWLEDGE IS POWER

MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

NOTICE



23-07-2021

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 30-07-2021 from 1:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AB
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23/9


23.7.21.
(PRINCIPAL)
Principal
Maheshtala College




MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 30-07-2021

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in the current Academic Session (2020-21) there had been 02 (two) grievances registered with the GRC. Proper action have been taken and the grievants' concerns have been redressed. Details of those along with the Annual Report of the GRC for the Academic Session are also submitted to the Principal.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC. It was also decided to apprise the incoming 1st Year students about the Grievance Redressal Cell for which the Student Representative of the Cell is given the task of communicating this among the Students.

1. Das 30/7/21
2. Anind B. 30/7/21
3. Chumki Sarkar
4. Sudeep Sarkar 30.7.21.
5. Subain Mandal 30/7/2021
6. Samayash Banerjee


Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Report for Academic Session 2020-2021

There were two (02) grievances received in writing during the Academic Session 2020-2021.

First was by Suprova Saha, English Honours student, about readmission under CBCS with change of course/combination. It was referred to the Councils for Undergraduate Studies, University of Calcutta for consideration. The UG Council considered the prayer and provided post-facto approval for continuation of study under CBCS to the student in the college.

Second was submitted by Suprova Saha, English Honours student, regarding difficulty in filling up the examination details on the University Online portal as the subjects were not showing properly. The matter was referred to the Councils for Undergraduate Studies, University of Calcutta for consideration. The UG Council considered the prayer and corrected the online portal for the successful submission of the 2nd Semester Form.

The details of both the cases are attached with this report.

Anida B -
30/7/21
(CONVENER)

Das
Principal
Maheshtala College





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Grievance fact sheet

Grievant Name	Suprova Saha
Address	Batanagar
Department	English Honours 1 st Year
Date of Grievance	18-03-21
Grievance in Brief	Post-facto approval of fresh admission to 1 st Year with subject combination change

Redressal

Redressal date	18-03-21
Nature of Redressal	Approved by U.G. Council, Calcutta University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



UNIVERSITY OF CALCUTTA

Gurupada Saren
Secretary,
Councils for Undergraduate Studies,
University of Calcutta.

Senate House
87/1, College Street
Kolkata-700073.
Phone: 2257-3376, 2241-0071-74
Website: www.caluniv.ac.in

Ref No: CS/ 167 /Adm -562

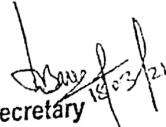
Date-18.03.2021

To
The Principal
Maheshtala College
Kolkata-700 141

Madam/Sir,

With reference to your letter, dated 18.03.2021 in favour of Miss Suprova Saha, bearing C.U. Registration No.014-1211-0970-19 seeking post-facto approval for afresh admission to the 1st year B.A. (Honours) class with change of course/combination under CBCS in your College in the academic session 2020-2021. I am directed to inform you that in the circumstances stated above, your prayer has been considered and granted, on cancellation of his/her previous enrolment and subject to follow the University Notification No. CSR/3/18 dated 07.05.18, if otherwise eligible.

Yours faithfully,


Secretary
U.G.Councils
(3)

e-mail : u.g.councilsc.u@gmail.com



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Grievance fact sheet

Grievant Name	Suprova Saha
Address	Batanagar
Department	English Honours 1 st Year
Date of Grievance	16-07-2021
Grievance in Brief	Subject combination as per registration not appearing on the Examination form fill-up portal of the University.

Redressal

Redressal date	16-07-2021
Nature of Redressal	Corrected and approved by the University



R Das
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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Website: www.maheshtalacollege.ac.in

To
The Controller of Examinations
University of Calcutta
87/1, College Street, Kolkata-700073

Sub: About some issues of my 2nd Sem. form
Respected Sir/Madam,

With reference to the above I beg to state you, that I, Suprova Saha, do Pranab Saha got admitted in Maheshtala College on 14/8/2020 in B.A. English (Hons.) in 2020-2021 academic session. In this meantime I am facing a very serious problem related with my 2nd Semester form. In this form, examination details is showing my current subject combination B.A. Semester II (Honours) (Under CBCS) 2021, but the subject course details are showing my previous college's subject combination. Actually I had taken an admission in Jogamaya Devi College in B.Sc (Gen.), the subject combination were respectively [BOT6- ZOO6- CEM6] in 2019 academic session. But I already changed the subject combination and re-admitted in B.A. English (Hons.) and I got a transfer certificate from there. During my 1st Semester examination this same problem has been occurred then. But in that time C.U. authority's U.G. council department gave me the permission letter about the changes of my mentioned subjects and assumed me with a new admit card with my B.A (Hons) subjects. I also got my 1st Sem result. My C.U. Roll Number - 202014-11-0182 and C.U. Reg No. 014-1211-0970-19. My current subject combination is EN6A (CC3 & CC4), H15G (ENV5).

In this context, I request you kindly to take necessary action and find out a way as soon as possible, so that my problems get solved and I can able to give 2nd Sem exam without any trouble. I shall be thankful to you forever

Copy of my 2nd Sem form, 1st Sem admit card, previous college's T.C., C.U. permission letter, registration card along with admission form has been enclosed herewith.

Encl: As stated

Place: Batanagar

Date: 16/7/21

Thanking you
Yours faithfully,
Suprova Saha

Mb. No. 9330634051

Email Id → suprovasaha611@gmail.com



DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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GRIEVANCE REDRESSAL CELL

NOTICE

23-09-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 30-09-2019 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

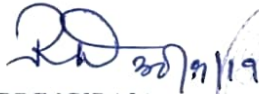
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(PRINCIPAL)
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 30-09-2019

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that no grievance has registered with the GRC so far this academic session.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *RD Das* 30/9/19
2. *Anind Das* 30/9/19
3. *Chumki Sarker*
4. *Sudesh Sarker*
5. *Sukip Mandal*
6. *Samarsh Beamanik*

RD Das
Principal
Maheshtala College





KNOWLEDGE IS POWER

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GRIEVANCE REDRESSAL CELL

NOTICE

16-12-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 23-12-2019 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

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16/12


16.12.2019.
(PRINCIPAL)
Principal
Maheshtala College





MAHESHTALA COLLEGE

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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 23-12-2019

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in no grievance has registered with the GRC.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *[Signature]* 23/12/19
2. *Aninda Bose* 23/12/19
3. *Chumki Sarkar* 23.12.19
4. *Sudip Sarkar* 23/12/2019
5. *Surbain Mondal*
6. *Somosh Brumach* 23/12/19

[Signature]
Principal
Maheshtala College





MAHESHTALA COLLEGE

BUDGE BUDGE TRUNK ROAD, MAHESHTALA, KOLKATA - 700 141
E-mail : maheshtalacollege@yahoo.com / principal.maheshtalacollege@gmail.com
Call : 6289482452
Website : www.maheshtalacollege.ac.in

GRIEVANCE REDRESSAL CELL

NOTICE

21-02-2020

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 28-02-2020 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten signatures and dates (21/02) in blue ink, including the initials 'MS' at the top.

Handwritten signature in green ink: *Das* 21.2.20
(PRINCIPAL)
Principal
Maheshtala College



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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 28-02-2020

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in the past two (02) months no grievance has registered with the GRC.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *RW* 28/2/2020
2. *Aisla B* 28/2/2020
3. *Chumli Sarkar*
4. *Suddeep Sarkar* 28/2/20
5. *Subir Mandal* 28/2/2020
6. *Samresh Bomanick*

RW
Principal
Maheshtala College



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GRIEVANCE REDRESSAL CELL

Report for Academic Session 2019-2020

There have been no grievances received in writing by the GRC during the Academic Session 2019-2020.

Aisla Das
(CONVENER)

R Das
Principal
Maheshtala College





KNOWLEDGE IS POWER

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GRIEVANCE REDRESSAL CELL

NOTICE

18-11-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 21-11-2019 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

18/11
18/11
18/11/19
Sudip Sarkar 18/11/19



R Das
(PRINCIPAL) 18/11/19
Principal
Maheshtala College



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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 21-11-2018

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

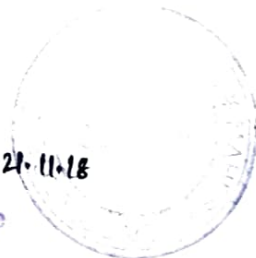
It is reported to The Principal that in the past two (02) months no grievance has registered with the GRC.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 21/11/2018
2. Anindan Das 21/11/2018
3. Chumki Sarkar 21.11.18
4. ~~Sudip~~ Sudip Sarkar
5. Sabir Mondal

Das 21.11.18
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

27-11-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 27-11-2019 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

Handwritten notes on the left side of the page:
27/11
29/11
29/11/19
29/11/19

Principal
Maheshtala College
27/11/19
Official stamp of Maheshtala College Grievance Redressal Cell.



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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 27-11-2019

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *[Signature]* 27/11/19
2. *[Signature]* 27/11/19
3. Chumki Sarkar
4. Sudeep Sarkar
5. *[Signature]*

[Signature]
Principal
Maheshtala College



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GRIEVANCE REDRESSAL CELL

NOTICE

22-01-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 31-01-2019 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AB
22/1
S
22/1
S
22/1/19
S
22/1/19


(PRINCIPAL) 22.1.19
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 31-01-2019

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in the past two (02) months no grievance has registered with the GRC. Further it is reported that the grievance received in November, previous year, has been promptly resolved by the University and the student has been informed accordingly.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. *RD* at 22/1/19
2. *Anita Das* 31/1/19
3. *Chumli Sarkar*
4. *Suddeep Sarkar* 31/1/19
5. *Subir Mondal* 28.1.19.

Das
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

30-03-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 30-03-2019 from 1:00 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

AB
30/3
30/3
30/3/19
30/3/19

Das 30/3/19
(PRINCIPAL)
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 30-03-2019

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that there has been one (01) grievance registered with the GRC. Proper action has to been taken and the grievant's concerns be redressed. The Principal is briefed regarding the grievance.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC.

1. Das 20/3/19
2. Anide Das 30/3/19
3. Chumki Sarkar
4. Sudeep Sarkar
- 5.
6. Subir Mandal


Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

NOTICE

07-05-2019

A Meeting of the Maheshtala College Grievance Redressal Cell will be held on 14-05-2019 from 2:30 pm in the Principal's Chamber. All members of the GRC are requested to be present for the same.

Agenda:

1. Reading and Confirmation of the Previous meeting.
2. Report of the GRC
3. Misc.

UH
7/5
7/5
7/5/19
7/5/19
7.5.19


(PRINCIPAL)
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Minutes of Meeting held on 14-05-2019

1. Reading and Confirmation of the Previous meeting.

The minutes of the previous meeting is read out in presence of the Members of the GRC and The Principal and were subsequently confirmed.

2. Report of the GRC:

It is reported to The Principal that in the current Academic Session (2018-19) there had been 02 (two) grievances registered with the GRC. Proper action have been taken and the grievants' concerns have been redressed. Details of those along with the Annual Report of the GRC for the Academic Session are also submitted to the Principal.

3. Misc.

The Principal requested the Members to bring to her notice whenever any grievance is received by the GRC. It was also decided to apprise the incoming 1st Year students about the Grievance Redressal Cell for which the Student Representative of the Cell is given the task of communicating this among the Students.

1. *R. Das* 14/5/19
2. *Anisha Das* 14/5/19
3. *Chumki Sarkar* 14.5.2019
4. *Suddeep Sarkar*
5. *Sutair Mondal*
6. *Samarresh Pramanick*

R. Das
Principal
Maheshtala College





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GRIEVANCE REDRESSAL CELL

Report for Academic Session 2018-2019

There were two (02) grievances received in writing during the Academic Session 2018-2019.

First was by Srijita Nasrin, B.A. General student, about readmission under CBCS. It was referred to the Councils for Undergraduate Studies, University of Calcutta for consideration. The UG Council considered the prayer and provided post-facto approval for continuation of study under CBCS to the student in the college.

Second was submitted by Aryan Halder, B.Com. Part-III General student, regarding 'Absent' marked in ENVS paper in Marks Statements issued by the University although the grievant was present and had appeared for the said exam as is evident from the Admit Card (signed by the invigilator) on 7/6/2014. The matter was referred to the Office of The Controller of Examinations, University of Calcutta for consideration.

The details of both the cases are attached with this report.

Arun Das
14/5/2019
(CONVENOR)

Arun Das
Principal
Maheshtala College



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Grievance fact sheet

Grievant Name	Srijita Nasrin
Address	Nodakhali
Department	B.A. General
Date of Grievance	27.11.2018
Grievance in Brief	Post-facto approval of admission to 1 st Year B.A. Class

Redressal

Redressal date	27.11.2018
Nature of Redressal	Approved by the U.G. Council, Calcutta University



RDas
DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



UNIVERSITY OF CALCUTTA

Gurupada Saren

Secretary,
Councils for Undergraduate Studies,
University of Calcutta.

Senate House

87/1, College Street
Kolkata-700073
Phone: 2257-3376, 2241-0071-75
Website: www.caluniv.ac.in

Ref No: CS/796 /Adm 562

Date-27.11.2018


To
The Principal
Maheshtala College
Budge Budge Trunk Road

Sir/Madam,

With reference to your letter, dated 27.11.2018 in favour of the following students seeking post-facto approval for admission in the 1st year B.A Class under CBCS in the academic session 2018-2019, I am directed to inform you that in the circumstances stated above, the prayer of the candidates have been considered and allowed for continuation of study under CBCS in your College on cancellation of their previous annual system of study and subject to follow the New Regulation Notification No. CSR/3/18 dated 07.05.2018, if otherwise eligible.

Sl No	Students Name	Registration No.
1	Sirin Sultana	561-1211-0096-17
2	Srijita Nasrin	561-1211-0366-17

Yours faithfully,


Secretary
U.G.Councils



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Grievance fact sheet

Grievant Name	Aryan Haldar
Address	Maheshtala
Department	B. Com. Part-III General
Date of Grievance	30-03-2019
Grievance in Brief	Absent marked in marksheet though the student had appeared the said examination

Redressal

Redressal date	12-04-2019
Nature of Redressal	Corrected marksheet collected from University and issued to the grievant




DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139



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MAHESHTALA COLLEGE

Accredited by National Assessment and Accreditation Council (NAAC)

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E-mail : maheshtalacollege@yahoo.com

☎ : 2490-8350 (Principal) / 2490-1502 & 2490-5533 (Office)

Website : www.maheshtalacollege.org

GST Reg. No.: 19AAAAM8427C1ZO

Date: 30/3/2019

To
The Controller of Examinations
Calcutta University

Re: Marked absent in ENVS Exam in spite of being present

Dear Sir/Madam,

This is to draw your kind attention to the application received by the undersigned from Sri Aryan Haldar, S/O Sri Haji Shamshul Hoque bearing Roll 1562-65-0002 Registration 562-1121-0337-11, student of B Com Part III General, who was present in ENVS Exam held on 7/6/2014 as per his Admit Card (signed by invigilator) but has been marked 'Absent Failed' in Mark Statement issued from the University of Calcutta.

I request you to kindly look into the matter for the academic interest of the student, please.

Thanking you,

Yours sincerely

Das 30/3/19

Principal
Maheshtala College

Principal
Maheshtala College



Encl: Application received from Aryan Haldar
Roll: 1562-65-0002
Regn. 562-1121-0337-11